



WOODMOOR

Water & Sanitation District No. 1

P. O. Box 1407 • Monument, Colorado 80132

Phone (719) 488-2525 • Fax (719) 488-2530

2025

STANDARD/MODIFIED TAP PERMIT FOR COMMERCIAL STRUCTURES

1. PERMITTED PREMESIS/PERMITTED SIZE(S):

Street address: _____ Monument, CO 80132

Legal Description: Lot # _____, Block # _____,
Subdivision _____.

Taps permitted to be installed (circle all that apply): Water Sewer Fire Suppression

Sewer tap size: _____ (Inches) Water tap size: _____(Inches)

Water tap size (Fire Suppression)_____ (inches)

Total Drainage Fixture Units (domestic)_____

Total Water Supply Fixture Units (domestic):_____

Water Meter Size (domestic)_____

Water Meter Size (irrigation)_____

2. PERMIT CONTACT INFORMATION:

Name of Prime Contractor

Name of Owner

Mailing Address

Mailing Address

City, State, Zip Code

City, State, Zip Code

3. PERMIT FEES PAID:

Equipment Fee: _____,

Processing / Inspection Fee: _____,

Tap Fees: Water: Service Line & Tap Size: _____, Fee: _____

 Sewer: Drainage Fixture Units: _____, Fee: _____

Total Fees: _____.

4. GENERAL PERMIT TERMS AND CONDITIONS:

- a. Owner agrees to pay the water and sewer monthly fees and abide by the rules, regulations and policies of the District as may be amended from time to time. A copy of these rules and regulations are available for inspection at the District office.
- b. Installation of taps, service lines and associated equipment shall be in accordance with all District rules and regulations and system specifications and shall adhere to and be in compliance with the service line plan as approved by the District.
- c. Owner shall be responsible for calling and scheduling inspections of the tap and service line installations as well as the meter and associated equipment installations prior to covering up any work. Partial inspections may be requested as the work commences. Once all tap, service line, meter and associated service equipment has been installed and has passed inspected by the District (final inspection), the District will install the meter register(s) necessary to read water usage.
- d. If construction is not completed and final inspection by the District is not made within 12-months from the date this permit is issued, the permitted premises will be subject to any increase in tap fees that takes effect prior to the time that final inspection is made. If a tap has not been made within the 12-month period, no tap will be allowed until any applicable increase in tap fees has been paid. Any tap fee prepaid prior to March 15, 1995, is not affected by this provision.
- e. A water hammer arrester and a pressure reducing valve that complies with District system specifications must be installed before each water meter. An approved cross connection control device must be installed after each water meter and at each fire suppression service line entry into the building. The cost of installation, maintenance and testing in accordance with the Districts rules and regulations shall be the responsibility of the property owner.
- f. Commercial meters newly installed are owned and maintained by the District. Owner shall be liable to the District for any damages to or loss of a meter caused by Owner.
- g. Exclusive of the water curb stop box, the water service line from the main to the Owners property line or curb box, whichever is closer to the water main, is owned and maintained by the District. Owner shall be liable to the District for any damages or obstructions to this reach of service line caused by Owner.

- h. The Woodmoor Water and Sanitation District No. 1 is not responsible for any cost of installation, operation or maintenance of any private water service lines or sewer service lines.
- i. The owner is responsible for contacting the District for water/sewer main locates.
- j. After the water tap is completed, the District will charge the minimum monthly water and sewer service fees as well as any other applicable fees. A meter reading will be taken by the District as of occupancy date, and the District will continue to read the meter and provide the occupant this reading on the monthly bill. The District has increasing block rates to discourage excessive water use.
- k. Owner shall be responsible for verifying that a final inspection has been performed by the District prior to any request and subsequent issuance of a certificate of occupancy (CO) or temporary certificate of occupancy (TCO) by the regional building department or building authority having jurisdiction. If a CO/TCO is issued prior to the District conducting a final inspection and the installation of the water meter register(s), no refund of the tap fee deposit will be made and the District may disconnect service.
- l. This permit shall transfer ownership upon sale of the property. Water and sewer fees and charges also run with the property rather than the person. The owner understands and agrees that the District will bill the tenant as a matter of courtesy to owner, however, if the tenant does not pay, the owner of the property is responsible for payment of any outstanding bills.
- m. Site Specific Provisions:

COMMERCIAL TAP PERMIT

Approved this ____ day of _____, 20__.

WOODMOOR WATER AND SANITATION DISTRICT NO. 1

By _____
For secretary

This Permit Form is effective the _____ day of _____, 20__ and supersedes all previous permits issued by this District for the premises.