

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on March 11, 2024, at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:	President Bush Director Beley Director Roddam (remote) Director Clewe Director Martinez (remote)
Manager:	Jessie J. Shaffer
Operations:	Dan LaFontaine
Attorney:	Erin Smith
Office Manager:	Cory Lynch
District Engineer	Ariel Hacker
Visitors:	James Howald - Our Community News Jackie Burhans - Our Community News Fritz Holleman – Bushong & Holleman Paul Flack – Resource Based International

I. Call to Order: President Bush called the meeting to order at 13:04.

II. Reading of the Minutes: Copies of the February 12th, 2024 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director.

Motion: President Bush entertained a motion to accept the February 2024 meeting minutes. Director Clewe moved, Director Beley seconded, and the Board unanimously passed that the February 12th, 2024 meeting minutes be approved.

III. New Business:
None

IV. Old Business
None

V. Financial Report:
The Board was presented with the financial statements for February 2024.

Motion: President Bush entertained a motion to accept the February 2024 financial reports. Director Clewe moved, Director Beley seconded and the Board unanimously voted to accept the February 2024 financial reports.

VI. Public Discussion
None

VII. Joint Use Committee Report:

Director Clewe reported that the chemical testing and analysis completed in December 2023 and January 2024 showed high amounts of ammonia; however, everything is within mandatory limits. Two blowers were received and are two to three times bigger than current and contain a variable frequency drive. The committee will be meeting on Tuesday, March 13th.

VIII. Chilcott Ditch / The Ranch Report:

The Ranch's two full time employees have headed back to the Ranch to begin clean-up operations. Water can begin to flow through the ditch on March 15th.

IX. Manager's Report: Shaffer provided the manager's report.

1. Collaborative Organizations / Opportunities:

- a. PPRWA – Shaffer reported that not a lot of bills are coming through the state legislature this session impacting or dealing with water. The Accessory Dwelling Unit Bill as well as Dredge and Fill are being monitored.
- b. Loop Water Authority- Still waiting on the results of the Bailey Water Treatment Plant Study. There should be a draft report available for the April Board meeting.

2. Operations Update

- a. Water Report: LaFontaine reported that after looking at reports for the past two months, it appears there was a large leak, lasting three or more days, that did not surface.
- b. Sewer Report: RH Borden data is going into the asset management system.

3. Engineers Report

a. District Construction/Planning Projects:

1. Meter Replacement Program – Approximately 50% of the District has been replaced. The replacement program will slow down for the summer with only failed meters being replaced. The program will then pick up full time again in the fall.
2. Highway 105A – Our utility work is scheduled to be completed by the end of April.
3. Highway 105B – Still in design.
4. CWTP Dawson Well – Water quality data is back, and the results are with JVA.
5. Well 22 Pump House & Transmission Pipeline – Work is in progress.
6. Zone 5 PRV's – To start as early as next week and must be complete by June 30th.
7. Sewer Capacity Study – Study has just begun with JVA to verify the flows and sizes in the sewer system.
8. 0.65 MG Tank Addition at South Tank Site – JVA is working with District staff to finalize scope of work and then to get the proposal to the District.

4. WWSD Subdivision/Development Status Update

- a. None

5. Other Topics:

- a. None

X. Special Reports & Subjects

- A. Attorney's Report – None
- B. WIA Meeting Report – None

Motion: At the time of 13:41, President Bush moved that the Board go into Executive Session, Director Beley seconded and the Board unanimously voted to go into Executive Session.

XI. Executive Session:


Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to Water Court Case 12CW1 and potential agreements with Enerfin Renewables, LLC., JUWI, Inc. and El Paso County

At the time of 14:44, the Board came out of Executive Session.

Adjournment: There being no other business before the Board, the meeting adjourned at 14:45.

Record of March 11, 2024, Board Meeting

Respectfully Submitted,



William Clewe III, Secretary

Pres, WNSD Board

For