

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on March 13, 2023, at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: President Bush
Director Roddam
Director Beley
Director Clewe
Director Town

Manager: Jessie J. Shaffer

Operations: Dan LaFontaine

Attorney: Alicia Garcia

Office Manager: Cory Lynch

Visitors: James Howald- Our Community News
Jackie Burhans- Our Community News
Ariel Hacker – District Engineer
David A. Easton – Resident
Mark Valentine - Merrick

I. Call to Order: President Bush called the meeting to order at 12:56.

II. Reading of the Minutes: Copies of the February 13, 2023, meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director.

Motion: President Bush entertained a motion to accept the February 2023 Board minutes. Director Roddam motioned, Director Town seconded, and the Board unanimously passed that the meeting minutes be approved.

III. New Business:

A. Consider Awarding Construction Contract for the 2023 Water Distribution Replacements Project – Bid Results and Recommendation (Ariel Hacker)

Hacker reported four bids for the bid process. She is recommending Caraveo Construction for the contract due to cost and the fact that Caraveo is currently working for the District.

Motion: President Bush moved to award the 2023 Water Distribution Replacements Project to Caraveo Construction and authorize him to sign all related documents. Director Beley motioned, Director Roddam seconded, and the Board unanimously passed to accept the contract.

IV. Old Business:

A. None

V. Financial Report:

Director Town stated he reviewed the financial statements for February 2023.

Motion: President Bush recommended the Board accept the February 2023 financial reports. Director Town motioned, Director Roddam seconded, and the Board unanimously voted to accept the February 2023 financial reports.

Public Discussion:

A. Resident David Easton of 975 South Park Drive stated that he lives behind Monument Academy. He requested any information that the District had regarding the plans for the new roads and traffic flow for the school. President Bush explained the roundabout planned for approximately 75 yards to the north of 105 and Knollwood at Village Ridge Circle.

VII. Joint Use Committee Report:

Director Clewe reported the Board is still planning to buy blowers from Laramie. Laura Kronick resigned due to an appointment to Monument Town Council. Director Clewe is acting as interim president. Next meeting is March 14, 2023.

VIII. Chilcott Ditch / The Ranch Report:

Employees are at the Ditch and the Ranch and cleanup operations have begun. Waiting on culvert to come in to be installed at the end of Duckwood.

IX. Manager's Report: Shaffer provided the manager's report.

1. Collaborative Organizations / Opportunities:

- a. PPRWA –Bills are continuing to make their way through the state legislature. The topic gaining most attention is the Stream Restoration Bill (similar to fire suppression ponds).
- b. Loop Water Authority- Organization is going strong and a number of resolutions will be presented at the next Board meeting on March 16th at 9am. The federal grant money awarded with federal acquisition regulation 2CFR200 is difficult to get through. JVA will be conducting water quality testing on Fountain Creek and in Chilcott Ditch.

2. Operations Update

- a. Water Report: LaFontaine pointed out a 1x adjustment of the reading dates that explains the negative loss of water on the report. Going forward we should be lined up with correct dates and reads. Still need to identify places where we can account for all water. Nextdoor users are using this platform to discuss water quality and taste issues.
- b. Sewer Report: The sewer system is divided into five zones. Current R&R program is to have each zone surveyed once every five years. A shift in the current R&R was proposed to use RH Borden. They have a system that uses acoustic wave to identify problem areas by shooting through a line for distortion with a scale of 10 is perfect and 1 is clogged. Overall, this system will reduce cost by having the entire system surveyed every other year not once every 5 years. As importantly, it will free up our employees to perform other duties. The current budget for the sewer R&R program is \$92,250.

Motion: President Bush recommended the Board authorize an additional \$75k to the 2023 budget to complete the new R&R sewer program throughout the entire District. Director Town motioned, Director Roddam seconded, and the Board unanimously voted to accept the addition to the 2023 budget.

3. District Construction/Planning Projects:

- a. Highway 105 Utility Relocation Project- Bid date was pushed back to the end of March. Phase B 105 meeting is March 16th. Retaining walls in this phase will be four to ten feet.
- b. Well 22 Pump House & Transmission Pipeline: In design and permitting.
- c. Well 19: Construction beginning in approximately three weeks. Longest lead time is May 11th for the PLC.
- d. Zone 5 PRV's: The project will be going out for bid and has a budget of \$250K.

4. WWSO Subdivision/Development Status Update:

- a. Cloverleaf - Almost ready for conditional acceptance.
- b. Monument Junction East - Model homes up in June.
- c. La Plata – North Bay and Waterside: A detention pond next to the lake.

5. Other Topics

- a. None

X. Special Reports & Subjects:

- a. Engineer's Report- None
- b. Attorney's Report- None
- c. WIA Meeting Report- President Bush discussed a presentation about Monument Fire. This is the combination of Wescott and Tri-Lakes Fire and should be completed in 2024 to include five stations.
- d. The 2023 Election is cancelled due to two open seats and two self-nominations.

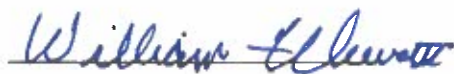
Motion: At the time of 13:53, President Bush motioned that the Board go into Executive Session and the Board unanimously voted to go into Executive Session.

XI. Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to pending litigation.

XII. Adjournment: There being no other business before the Board, the meeting adjourned at 14:11.

Record of March 13, 2023, Board Meeting

Respectfully Submitted,



William Clewe III, Secretary