

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on June 8, 2017 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:	Director Taylor Director Strom Director Wyss Director Bush
Manager:	Jessie J. Shaffer
Assistant Manager:	Randy Gillette
Attorney:	Charles Norton
Secretary:	Marsha Howland
Visitors:	James Howald - Our Community News

- I. **Call to Order:** President Taylor called the meeting to order at 1:00 p.m.

- II. **Reading of the Minutes:** Copies of the May 11, 2017 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

- III. **New Business:**
 - A. Consider Execution of Operating Agreement with Chilcott Ditch Company: Shaffer stated that the terms of this agreement did not change from last year, and asked the Board to consider executing the agreement.

Motion: Upon motion by Director Strom, and seconded by Director Bush the Board unanimously voted to execute the Operating Agreement between Woodmoor Water and Sanitation District No. 1 and the Chilcott Ditch Company. The Board authorized President Taylor and Secretary Schwab to sign the agreement.

IV. **Old Business:**

A. Long- Term Extra-Territorial Service Agreement Discussion and Direction: Shaffer stated that this discussion is a follow up from last month when he was approached by a developer asking if the Board would be interested in an extra-territorial service agreement for augmentation purposes only. The developer is looking to sell some of the residents of Kings Deer additional water supplies. Shaffer stated that he discussed the pros and cons of this kind of agreement with WWSD's water council and engineers. Shaffer stated that WWSD would have to be listed on the water decree as the augmentation supplier, which would result in a 100 year commitment. Shaffer stated that he did not see a benefit to the District to enter into this long- term agreement. After a lengthy discussion about the social and political aspects of this agreement, and the long- term accounting and tracking issues the Board decided not to move forward with this request for extra-territorial services.

V. **Financial Report:** Director Wyss stated that he has reviewed the financial statements, and does not have any changes. It was moved, seconded and unanimously passed that the financial reports be accepted.

VI. **Public Discussion:** None.

VII. **Joint Use Committee Report:** None.

VIII. **Chilcott Ditch Company / The Ranch Report:** Shaffer reported that the Chilcott Ditch Company held their Board Meeting on June 5, 2017. Shaffer stated that the new siphon project is moving towards completion in the next few days. Shaffer stated that as soon as the siphon project is complete, he will finalize the loan process with the Colorado Water Conservation Board. Shaffer reported that they have started the herbicide application at the ranch, and when that is complete they will start with the seeding process. Shaffer stated that things are running smoothly at the ranch.

IX. Manager's Report: Shaffer reviewed the manager's report dated June 8, 2017 a copy of which is attached hereto.

A. Collaborative Organizations / Opportunities:

- i. PPRWA: Shaffer stated that the PPRWA is going into their summer break.

B. Operations

- i. Water Report: Gillette reported that things are running smooth in operations. Gillette stated that the metering issue at Well 17 has been resolved. Gillette reported that he will be sending out a blast e-mail to WWSD residents letting them know that WWSD will be going on surface water on June 12, 2017.
- ii. Sewer Report: Gillette stated that WWSD is starting the summer sewer rehab and cleaning process. Gillette reported that staff has to work in the street to do the sewer maintenance, and the flaggers have had some issues with disgruntled drivers. Gillette stated that he has asked Public Safety to try to help slow down drivers with their speeding monitors. Gillette reported that WWSD's flaggers are all certified in safety and flagging procedures, but it is still dangerous work. Bush reported that WIA has been receiving complaints from residents about the speeding issues in Woodmoor. Bush asked Howald from Our Community News to publish something in their paper regarding the speeding issue in Woodmoor. Howald stated that he would be happy to help in any way.

C. District Construction/Planning Projects:

- i. 2017 Long Range Plan: Shaffer stated that the 2017 long range plan is on schedule.
- ii. SFP Ozone: Shaffer stated that staff is working on executing the equipment leases for the ozone project. Shaffer stated that once the equipment is installed, the process of data collections begins. Shaffer stated that the target date for starting the data collection process is July 6, 2017.

D. WWSD Subdivision/Development Status Update:

- i. High Pines Patio Homes 2C: Shaffer stated that this development is moving forward with their phasing plats, which consist of seven patio homes.
- ii. Beach at Woodmoor: Shaffer stated that this development has a preliminary plat in process for around 28 homes.

E. Other Topics:

- i. Need for Backflow Prevention Policy Change: Shaffer stated that he will be bringing a policy change for backflow prevention to the Board next month. Shaffer reported that the State Health Department is now mandating that procedure and WWSD needs to make some changes to their policy to be in compliance with the State.

Motion: Upon motion by Director Strom, and seconded by Director Bush the Board unanimously voted excuse Director Schwab from the Board Meeting.

X. Special Reports & Subjects:

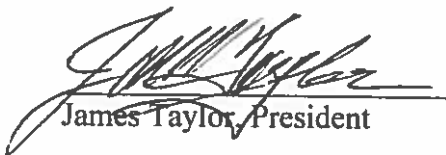
- i. Engineer's Report: None
- ii. Attorney's Report: None
- iii. WIA Meeting Report: Bush reported that WIA requires restoration of any of their common areas that have been dug up for repairs.

XI. Executive Session:

It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to: C.R.S. Section 24-6-402: (1) Subsection (a) for discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; and (2) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (3) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to the Joint Use Agreement, a potential land lease with JUWI Inc.. Session commenced at 2:09 p.m. The Board returned to Regular Session at 2:41 p.m.

XII. Adjournment: There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 2:42 p.m.

Respectfully Submitted,


James Taylor, President