

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on September 21, 2017 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:	Director Taylor Director Wyss Director Strom Director Bush
Manager:	Jessie J. Shaffer
Assistant Manager:	Randy Gillette
Attorney:	Charles Norton
Secretary:	Marsha Howland
Visitors:	James Howald - Our Community News

- I. **Call to Order:** President Taylor called the meeting to order at 1:00 p.m.

- II. **Reading of the Minutes:** Copies of the August 17, 2017 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

- III. **New Business:**
 - A. **Consider Ratification of Agreement with Monument Sanitation District Regarding how to Implement Judge Bain's Ruling:** Norton reported that he was contacted by Steve Mulligan, Monument Sanitation's legal representative, saying that Monument Sanitation was looking into ways to pay WWSD the monies due from Judge Bain's order. Mulligan stated that Monument Sanitation is looking to use a stipulated judgement to pay WWSD \$337,0000 owed. Norton stated that the judgement would carry a fixed interest rate of 8%. With this judgement, Monument Sanitation could apply to the El Paso County Board of Commissioners to impose a special statutory tax levy, which does not need to be approved by the voters. Norton stated that with this option, WWSD should be paid in full by September, 2018. Norton reported that Judge Bain is receptive to this payment option, and has entered it into judgement.

Motion: Upon motion by Director Strom, and seconded by Director Wyss the Board unanimously voted to ratify the actions taken by Jessie Shaffer and Charles Norton to develop an agreement for payment with Monument Sanitation District.

B. 2018 Budget Workshop: Shaffer asked the Board to set a date for the 2018 budget workshop. The budget workshop will be on Wednesday, October 18th starting at noon. Shaffer stated that WWSD's rates consultant from Raftelis Financial will also attend the workshop. President Taylor asked if the budget workshop would include the 2017 long range plan. Shaffer reported that Tetra Tech has had some personnel turnover. Mike Rothberg and Steve Tamburini have both left Tetra Tech. Shaffer stated the Tamburini was the project manager for the 2017 long range plan, and WWSD probably will not receive the draft form of the long range plan until December, 2017. Shaffer stated that WWSD's new project manager from Tetra Tech is John Faulkner. Shaffer stated that Faulkner is familiar with the District which will help him with the 2017 long range plan. Shaffer stated that he has requested information from both Tetra Tech and Bishop & Brogden about any capital improvements that will affect the 2018 budget.

IV. **Old Business:** None.

V. **Financial Report:** Director Wyss stated that he has reviewed the financial statements, and does not have any changes. It was moved, seconded and unanimously passed that the financial reports be accepted.

VI. **Public Discussion:**

A. **Unscheduled People:** None.

VII. **Joint Use Committee Report:** Strom stated that Bill Burks has submitted the first draft of his 2018 budget. Strom stated that Burks budgeted to replace the clarifier drive in 2018 at a cost of \$124,995. Strom stated that the draft budget is very straightforward. Strom stated that Burks has hired a new employee at the wastewater plant.

VIII. Chilcott Ditch Company / The Ranch Report: Gillette stated that operations at the Chilcott Ditch are being run differently this year. Gillette stated that the ranch foreman fills a small pond to pump the water out of and shuts down the ditch. Gillette stated that this process works well for the ranch but is problematic for the ditch in regards to weed control. Gillette stated that they are evaluating the new process and will determine what the best solution is for both the ranch and the ditch. Gillette stated that the augmentation station on Fountain Creek may become a problem in the next couple of years due to the way the stream flows and the bank erosion. Gillette stated that the Chilcott Ditch is not responsible for this issue, but has a vested interest in the augmentation station. Gillette will report back to the Board as he receives more information regarding this issue. Shaffer stated that the grass seeding at the ranch is moving forward. Shaffer stated that he plans on having Paul Flak speak to the Board in either October or November, 2017 and explain the progress that has been made at the ranch this last season. Shaffer stated that they had some issues with grasshoppers at the ranch and had to spray them. Shaffer stated that they are evaluating how to eliminate the bindweed.

IX. Manager's Report: Shaffer reviewed the manager's report dated September 21, 2017 a copy of which is attached hereto.

A. Collaborative Organizations / Opportunities:

- i. PPRWA: None.

B. Operations

- i. Water Report: Gillette stated that he had to estimate the unaccounted water percentage this month, due to the ozone testing project. Gillette stated that Well 11 is down. Gillette stated that WWSD's radio and telemetry system is outdated and he is starting to get proposals in to replace it in 2018.
- ii. Sewer Report: Gillette reported that the sewer system is running smoothly.

C. District Construction/Planning Projects:

- i. Tetra-Tech Project Manager Change: Strom stated that he realizes that there will be a cost of doing business with new engineering companies as they will have to learn WWSD's water and sewer systems, but with the turnover at Tetra Tech, it leaves WWSD the opportunity to look at different engineering firms for future projects. Shaffer stated that he is already looking into some new firms.

- ii. SFP Ozone: Shaffer stated the equipment for the ozone project is moving forward nicely. Shaffer stated that staff is seeing some impressive things with the ozone such as the turbidity levels. Shaffer stated that the ozone testing will last another three weeks or so.
- iii. Well No. 21: Shaffer stated that he will have more information about moving forward with the Well 21 project at the budget workshop.

D. WWSD Subdivision/Development Status Update:

- i. Northshore at Lake Woodmoor: Shaffer stated that the developers for Northshore submitted their storm water drainage report with El Paso County. Shaffer stated that the developer wanted to let the storm water run directly into Lake Woodmoor. Shaffer stated that El Paso County is asking WWSD their opinion of the storm water proposal from Northshore. Shaffer stated that WWSD is not concerned about the storm water quantity detention, but asked the County to require storm water quality detention.

E. Other Topics: None.

X. Special Reports & Subjects:

- i. Engineer's Report: None
- ii. Attorney's Report: None
- iii. WIA Meeting Report: Bush reported that the WIA is starting their budget process. Bush stated that the WIA is considering a trail down Fairplay Drive between Higby Road and Highway 105.

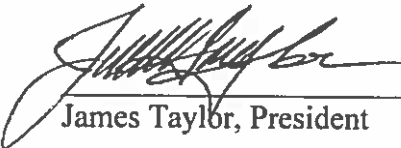
Motion: Upon motion by Director Bush, and seconded by Director Strom the Board unanimously voted to excuse Director Schwab from the Board Meeting.

XI. Executive Session:

It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to: C.R.S. Section 24-6-402: (1) Subsection (a) for discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; and (2) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (3) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to the Joint Use Agreement, potential land lease with JUWI and a potential land acquisition for storage water rights Session commenced at 2:07 p.m. The Board returned to Regular Session at 3:22 p.m.

XII. Adjournment: There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 3:23 p.m.

Respectfully Submitted,


James Taylor, President