

WOODMOOR WATER AND SANITATION DISTRICT NO. 1

Board Meeting
Thursday March 10th, 2016

A G E N D A

1. Call to Order
2. Reading of the Minutes
 - A. February 11th Regular Meeting
 - B. February 19th Special Meeting
3. New Business
 - A. Consider Resolution No. 16-02 Amending Resolution 16-01 by Changing the Polling Place Designated therein from the District's Administration Headquarters to the Woodmoor Improvement Association Community Center/"The Barn"
 - B. Consider Execution of 2016 Management Agreement between Woodmoor Water and Sanitation District No. 1 and Chilcott Ditch Company
 - C. Consider Woodmoor Improvement Association Community Center/Barn Rental Contract
4. Old Business
 - A. Consider Letter of Support for Mark Pifher's appointment to the Southeastern Water Conservancy District Board of Directors
5. Financial Report
6. Public Discussion
 - A. Unscheduled People
7. Joint Use Committee Report
8. Chilcott Ditch Company/JV Ranch Report
9. Manager's Report
10. Special Reports & Subjects
 - A. Engineer's Report
 - B. Attorney's Report
 - C. WIA Meeting Report
11. Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to the Joint Use Agreement.
12. Adjournment

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on March 10, 2016 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:	Director Town Director Taylor Director Strom Director Courrau Director Schwab
Manager:	Jessie J. Shaffer
Asst. Manager:	Randy Gillette
Attorney:	Erin Smith
Secretary:	Marsha Howland
Visitors:	Brett Gracely - Colorado Springs Utilities James Howald - Our Community News

I. Call to Order:

President Town called the meeting to order at 1:00 p.m.

II. Reading of the Minutes:

Copies of the February 11, 2016 and February 19, 2016 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

III. New Business:

A. Consider Resolution 16-03 Amending Resolution 16-01 by Changing the Polling Place Designated therein from the District's Administration Headquarters to the Woodmoor Improvement Association Community Center - "The Barn": Smith stated that this Resolution changes the polling place for the election from the District office to the Barn. Smith reported that the change would accommodate voters in case of bad weather, and would not disrupt District business during the election. Smith stated the cost to rent the Barn would be \$400.00.

Motion: Upon motion by Director Schwab, and seconded by Director Courrau the Board unanimously voted to approve Resolution 16-03 and designate Shaffer to sign the rental agreement for the Barn.

- B. Consider Execution of 2016 Management Agreement Between Woodmoor Water and Sanitation District No. 1 and the Chilcott Ditch Company:** Shaffer reported that he has modified the management contract between WWSD and the Chilcott Ditch Co. to include ditch rider services, (a copy of which is attached hereto). Shaffer reported that the ditch rider services would be reimbursed to WWSD at \$17.00 an hour. Shaffer stated that the Chilcott Board approved the modification in the agreement at their last meeting.

Motion: Upon motion by Director Strom, and seconded by Director Courrau the Board unanimously voted to approve the modified agreement between Woodmoor Water and Sanitation District No. 1 and The Chilcott Ditch Company.

IV. New Business:

- A. Consider Letter of Support for Mark Pifher's Appointment to the Southeastern Water Conservancy District Board of Directors:** Shaffer stated that Brett Gracely from CSU would like to ask the Board for a letter of support for Mark Pifher's appointment to the Southeastern Water Conservancy District. Shaffer stated that the JV Ranch is encompassed in that District, so WWSD does have an interest in the appointments. Gracely gave a brief summary about the District and their projects. Gracely stated that Mark Pifher has extensive experience in water resources and management. Gracely also spoke about Gib Hazard's experience in water resources and his history serving on the Southeastern District's Board. Gracely stated that in his opinion, both Pifher and Hazzard would be assets to the District and asked the Board to consider writing a letter to the Judicial District supporting them. The Board directed Shaffer to compose a letter of support for both candidates.

V. Financial Discussion:

Director Schwab stated that he had reviewed the financial statements, and everything looks to be on track. It was moved, duly seconded, and unanimously passed that the financial reports be accepted.

VI. Public Discussion: None.

VII. Joint Use Committee Report:

Strom reported that the construction at the TLWWF is on schedule. Strom stated that he will be the next President of the JUC.

VIII. Chilcott Ditch Company/ JV Ranch Report:

Town stated that he would like WWSD staff and the Board to come up with a new name for the JV Ranch. Town stated that "JV" refers back to the previous owners. Town directed Shaffer to

bring back some suggestions for a new name next month. Schwab stated that he will talk to the Woodmoor Improvement Association about using the Woodmoor name in conjunction with the ranch. Taylor stated that the Chilcott Board approved the modified agreement with WWSD, and executed the quitclaim deed for tract A to Jim Heckman at their last Board Meeting. Gillette reported that the flume construction is under way, and the clean-up is moving forward. Gillette stated that he is working with El Paso County to replace a culvert that is damaged. Gillette stated that the new ranch foreman is doing a great job getting the ditch cleaned out and ready for water.

IX. Manager's Report:

Shaffer reviewed the Manager's Report dated March 10, 2016, a copy of which is attached hereto.

A. Collaborative Organizations / Opportunities:

- i. Pikes Peak Regional Water Authority (PPRWA): Shaffer reported that the showing of "The Great Divide" was successful. Strom stated that he would like to look at the prospect of showing the film to Woodmoor residents. Strom stated that the film would help residents understand the importance of purchasing renewable water sources. The Board discussed several venues for the showing. Shaffer will look into the options and have more information next month. Courrau stated that Shaffer did a very nice job representing WWSD at the showing.

B. Operations: Randy Gillette

- i. Water Report: Gillette reported the unaccounted water for February 2016 year was at 3%. Gillette stated that staff is working hard getting ready for the upcoming season. Gillette reported that Wells 8 and 11 are still being evaluated and he will have more information next month. Gillette stated that Lake Woodmoor is gradually filling.
- ii. Sewer Report: Gillette stated that staff is wrapping up the annual sewer maintenance project.

C. District Construction/Planning Projects:

- i. Pilot Project Request for Proposal (RFP): Shaffer stated that he should be sending out the RFP's for the ozone retrofit project next week.
- ii. JV Ranch Operations: Shaffer reported that he will be sending out RFP's for the new pole barn at the ranch this week. Shaffer stated that WWSD has purchased two tractors and new irrigation reels. Shaffer stated that the new truck is in and the backhoe should be in next week.

D. WWSD Subdivision/Development Status Update:

- i. Dunes at Woodmoor: Shaffer stated that this project is moving forward.
- ii. Misty Acres Filing 4: Shaffer reported that Misty Acres Filing 4A has received conditional acceptance.

E. Other Topics:

- i. Express Bill Pay/ Chase Paymentech Agreement Progress: Shaffer stated that he and Smith are working on the agreements with Chase Paymentech and Express Bill Pay and hopes to have them ready for the Board's consideration soon.

X. Special Reports and Subjects:

A. Engineer's Report: None.

B. Attorney's Report: None.

C. WIA Meeting Report: None.

Smith Asked Board to strike the executive session from agenda.

XI. Adjournment:

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 2:36 p.m.

Respectfully Submitted,

Beth E. Courrau

Beth Courrau, Secretary