

## **RECORD OF PROCEEDINGS**

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A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on September 10, 2015 at the Woodmoor Water and Sanitation District No. 1 office.

**PRESENT:** Director Town  
Director Courrau  
Director Taylor  
Director Schwab

Manager: Jessie J. Shaffer  
Asst. Manager: Randy Gillette  
Consulting Engineer:  
Attorney:  
Secretary: Marsha Howland  
Visitors: James Howald - Our Community News

### **I. Call to Order:**

President Town called the meeting to order at 1:00 p.m.

### **II. Reading of the Minutes:**

Copies of the August 13, 2015 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

**Motion:** Upon motion by Director Schwab, and seconded by Director Courrau the Board unanimously voted to excuse Director Strom from the Board Meeting.

### **III. New Business:**

- A. Consider Increasing Benefits from 15.5% to 16% of Salaries:** Shaffer stated that he talked to the Board last month concerning the Affordable Care Act's impact on WWSD employees. Shaffer reported that the Board directed him to bring back the policy changes that were made to the employee benefit package. Shaffer stated that he did not change the actual policy, but provided a new Resolution for the Board's approval concerning WWSD's employee health benefit plan. Shaffer stated that the Board discussed changing the benefit salary percentage from 15.5% to 16% last month and asked for final direction concerning that discussion.

**B. Motion:** Upon motion by Director Taylor, and seconded by Director Schwab the Board voted to change the benefit salary from 15.5% to 16%. The vote was three ayes (Directors Town, Taylor and Schwab) and one no (Director Courrau).

**B. Consider Adoption of Resolution 15-07 Describing District Health Benefit Plan:**

Shaffer asked the Board if they have formed a committee to look at WWSD's benefit plan for 2016 as discussed last month. Director Courrau will head up the committee along with Director Strom. Shaffer will provide the committee with the necessary material he has so that an analysis can be made. Shaffer stated that he would like to know the outcome of the analysis before he presents the 2016 budget to the Board, and also any formal decisions or changes to the employee benefit plan that the committee would like to make by November. Shaffer presented Resolution 15-07 for the Board's consideration.

**Motion:** Upon motion by Director Taylor, and seconded by Director Courrau the Board unanimously voted to adopt Resolution 15-07.

**IV. Old Business: None.**

Note: Director Schwab stated that he has a concern regarding the placement of the fire hydrant on Lake Woodmoor Drive near the new paving site. Schwab stated that the hydrant is in danger of being easily hit when the roads gets icy. Shaffer stated that he will have staff look at the placement of the hydrant and make any necessary changes.

**V. Financial Discussion:**

Director Schwab stated that he had reviewed the financial statements and did not have any changes. It was moved, duly seconded, and unanimously passed that the financial reports be approved.

**VI. Public Discussion:**

**A. Unscheduled People: None.**

**VII. Joint Use Committee Report:** Taylor reported that Bill Burks presented a draft 2016 budget. Taylor stated that Burks would like to replace the UV electronic equipment, hire a third operator, and purchase a new vehicle in 2016. Taylor stated that the fire department has concerns about the storage of sodium hydroxide in the new constructed facility; they suggested a new ventilation fan and a backup generator. Taylor stated that the JUC will discuss this issue and come up with a solution before the project is completed.

**VIII. Chilcott Ditch Company/ JV Ranch Report:** Taylor reported that Gillette is having some issues getting water from the head gate to the reservoir due to the abundance of weeds. Gillette stated that the ditch has a leak, which the ditch rider is investigating. Taylor stated that the Chilcott Ditch Co. signed a carriage agreement with the City of Fountain. Shaffer stated that the Chilcott Board is working with Jim Hickman on an issue with his property. Taylor stated that

the Chilcott Board is considering changing from a fiscal year to a calendar year in 2016. Taylor reported that the annual meeting will be held on November 18, 2015.

**IX. Manager's Report:**

Shaffer reviewed the Managers Report dated September 10, 2015, a copy of which is attached hereto.

**A. Collaborative Organizations / Opportunities:**

- i. Pikes Peak Regional Water Authority (PPRWA): Shaffer stated that the PPRWA will reconvene in November, 2015. Shaffer stated that the Zone 3 study is moving forward.

**B. Operations: Randy Gillette**

- i. Water Report: Gillette reported that the unaccounted water for August, 2015 was at 8%. Gillette stated that WWSD is still doing a mix of 80/20 surface water. Gillette reported that Lake Woodmoor's elevation is at 7092. Gillette stated that WWSD has received a few water quality complaints.

**C. District Construction/Planning Projects:**

- i. JV Ranch Re-vegetation Project Update: Shaffer stated that WWSD is moving forward with the herbicide application.

**D. WWSD Subdivision/Development Status Update:** No significant changes.

**E. Other Topics:** None.

**X. Special Reports and Subjects:**

**A. Engineer's Report:** None.


**B. Attorney's Report:** None.

**C. WIA Meeting Report:** None.

**XI. Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 1:55 p.m.

Respectfully Submitted,

  
Beth Courrau, Secretary