

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on May 7, 2015 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: Director Town
Director Courrau
Director Taylor
Director Strom
Director Schwab

Manager: Jessie J. Shaffer
Asst. Manager: Randy Gillette
Consulting Engineer:
Attorney: Erin Smith
Secretary: Marsha Howland

Visitors: Forrest Hindley - Village Center Metro District
Nancy Wilkins - Our Community News
Kevin Nielsen - Woodmoor Public Safety

I. Call to Order:

President Town called the meeting to order at 1:00 p.m.

II. Reading of the Minutes:

Copies of the April 16, 2015 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

III. New Business: None.

IV. Old Business:

- A. Consider Resolution 15-03 Establishing a Non-Potable Water Service Plan Policy and Associated Changes to Standard Details and Specifications:** Shaffer asked the Board to consider adopting Resolution 15-03. Shaffer stated that he made the changes to the draft copy as requested by the Board last month, a copy of which is attached hereto.

Motion: Upon motion by Director Taylor, and seconded by Director Courrau the Board unanimously voted to adopt Resolution 15-03 Establishing a Non-Potable Water Service Plan Policy.

V. Financial Discussion:

Director Schwab stated that he had reviewed the financial statements and did not have any changes. It was moved, duly seconded, and unanimously passed that the financial reports be approved.

VI. Public Discussion:

- A. Unscheduled People:** Forrest Hindley from the Village Center Metro District stated that he wanted to give the Board an update on the possibility of Village Center Filing 3 changing from potable to the non-potable water service. Hindley reported that they had funding for the project, with the exception of the tap fee. Hindley asked the Board for a variance to lower the tap fee by \$60,000. President Town stated that he believes that this request would violate the rules and regulations that WWSD abide by. Town will confer with legal counsel and respond back to Hindley with his findings.

VII. Joint Use Committee Report: None.

VIII. Chilcott Ditch Company/ JV Ranch Report:

Director Taylor stated that the Chilcott Ditch Company Board met on May 5, 2015. Taylor stated that the Chilcott Board approved the Memorandum of Understanding with WWSD. Taylor stated that the Board also approved the revised agreement between the Colorado Water Conservation Board and the Chilcott Ditch Company. Taylor stated that the next Chilcott Ditch Company meeting will be held on June 9, 2015.

IX. Manager's Report:

Shaffer reviewed the Managers Report dated May 7, 2015, a copy of which is attached hereto.

A. Collaborative Organizations / Opportunities:

- i. Pikes Peak Regional Water Authority (PPRWA): Shaffer reported that he will have a draft copy of the second phase of the Regional Infrastructure Study for zone three next month. Shaffer stated that PPRWA received the grant money from the Colorado Water Conservation Board to fund the study. Shaffer stated that each of the project participants will need to confirm participation before the project can begin. Shaffer stated the Forsgren and Associates will conduct the study. Shaffer stated that the study will be beneficial to WWSD in regards to bringing the water up from the JV Ranch.
- ii. Legislative Update: Shaffer reported that Senate Bill 183, concerning water quantification rights was signed by the Governor last week.

B. Operations: Randy Gillette

- i. Water Report: Gillette reported that the unaccounted water for April, 2015 was at 5%. Gillette stated that Lake Woodmoor's capacity is on track. Gillette reported that WWSD will begin a 10% water blend distribution next month. Gillette stated that SePro will begin taking lake samples for taste and odor testing.
- ii. Sewer System: Gillette stated that the normal scheduled maintenance will begin on the sewer system next month.

C. District Construction/Planning Projects:

- i. JV Ranch Re-vegetation Project Update: Shaffer stated that vegetation project at the JV Ranch is moving forward.
- ii. Lake Pump Station Improvements Update: Shaffer reported that the lake pump improvements should be complete by the end of May, 2015.

D. WWSD Subdivision/Development Status Update:

- i. Dunes at Woodmoor Filing 2: Shaffer reported that this project is moving forward.
- ii. Village Center Filing 4: Shaffer stated that the developer is planning on 128 single family homes for this project. Shaffer stated that he understands that the plat has been approved by El Paso County.

E. Other Topics:

- i. SePro Aquatic Weed Control Project Update: Shaffer stated that Sepro has completed their first treatment at Lake Woodmoor. Shaffer stated that the second treatment will be mid-summer.
- ii. Board Member E-Mail Addresses: Shaffer reported that the Board Members e-mail accounts have been set up on WWSD's server. WWSD's IT consultant will be in to train the members on how to access their accounts.
- iii. Staff Vacancy: Shaffer stated that WWSD had filled the GIS Technician position.

X. Special Reports and Subjects:

A. Engineer's Report: None.

B. Attorney's Report: None.

C. WIA Meeting Report: Schwab stated that the WIA meeting was well attended. The main topic of the meeting was the development of the Dunes.

XI. Executive Session (1):

It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to: C.R.S. Section 24-6-402: (1) Subsection (a) for discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; and (2) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (3) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advise on specific legal questions; all related to the purchase of land, water rights, and pending litigation regarding the Joint Use Agreement, Session commenced at 2:05 p.m. The Board returned to Regular Session at 3:22 p.m.

Note: Smith requested that the Board hold a second Executive Session.

XII. Executive Session (2):

It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to: C.R.S. Section 24-6-402: (4) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators all regarding Brookmoor analysis and WIA security contract. Session commenced at 3:25 p.m. The Board returned to Regular Session at 3:51 p.m.

XIII. Adjournment:

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 3:53 p.m.

Respectfully Submitted,


Beth Courrau, Secretary