

## RECORD OF PROCEEDINGS

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A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on July 25, 2014 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:            Director Town  
                         Director Courrau  
                         Director Taylor  
                         Director Schwab  
                         Director Strom

Manager:            Jessie J. Shaffer  
Operations Supervisor: Lance Nielsen  
Consulting Engineer: Steve Tamburini  
Attorney:            Erin Smith  
Visitors:            Nancy Wilkins - Our Community News

### **i. Call to Order:**

President Town called the meeting to order at 1:02 p.m.

### **ii. Reading of the Minutes:**

Copies of the June 12, 2014 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the minutes be approved.

**III. New Business:**

Note: President Town stated that Shaffer did not win the SDA District Manager of the Year Award. Town stated that he wanted Shaffer to know that he is essential to the WWSD organization and a valuable asset to the District.

**A. Nomination and Election of Board Officers:**

**Motion:**

Upon motion by Director Courrau, and seconded by Director Taylor, the Board unanimously nominated and elected following Board Officers:

Barrie Town - President  
Beth Courrau - Secretary  
Tommy Schwab - Treasurer  
Richard Strom - Joint Use Representative  
James Taylor - Alternate Joint Use Representative

**B. Consider Approval of Resolution 14-09 (Adopting Public Records Policy):** Smith stated that upon approval, Resolution 14-09 allows the District to charge a fee for research and retrieval of public records per Colorado State statute.

**Motion:**

Upon motion by Director Schwab, and seconded by Director Courrau, the Board unanimously voted to adopt Resolution 14-09.

**IV. Old Business: none**

**V. Financial Report:**

Taylor stated that he had reviewed the financial statements and did not have any changes. It was moved, duly seconded, and unanimously passed that the financial reports be approved.

**VI. Public Discussion:**

A. **Unscheduled People:** None.

**VII. Joint Use Committee Report (JUC):**

Strom reported that the JUC authorized \$25,000 to Tetra Tech to start the engineering pre-design for the wastewater plant. Strom stated that the JUC will continue to monitor any policies that the Colorado Water Quality Control Commission releases.

**VIII. Chilcott Ditch Company / JV Ranch Report:**

Shaffer reported that water has not been running thru the Chilcott Ditch for the last few days due to the last rainstorm silting in the head gate. Shaffer stated that Gillette and Gary Stein have been working on this problem, and it should be solved today.

**IX. Manager's Report:**

Shaffer reviewed the Manager's Report dated July 25, 2014, a copy of which is attached hereto.

**1. Collaborative Organizations / Opportunities:**

**a. Pikes Peak Regional Water Authority (PPRWA):** Shaffer stated that the Governor has asked for feedback to streamline the state wide water plan he is proposing. The PPRWA has been corresponding with the Colorado Water Conservation Board on this project.

## **2. Operations: Randy Gillette**

**a. Water Report:** Nielsen stated the percentage for unaccounted water is 3%. Shaffer stated that WWSD has found and repaired several leaks which has assisted in getting the unaccounted water percentage back in line. Nielsen reported that Lake Woodmoor's elevation is at 7095.5.

**b. Discussion Regarding Chemical Treatment of Algae in Lake Woodmoor:** Shaffer stated that there is not enough data available to decide how well the Solar Bee mixer in Lake Woodmoor is doing controlling the algae. Shaffer stated that WWSD contracted GEI, Consultants last year to design a plan to help with the taste and odor issues of the lake. One of the recommendations made on that report, was to use certain chemicals to control the algae. Shaffer stated that he contacted a company called SePRO, which specializes in water treatments for lakes. Shaffer stated that in his opinion, the residents of Woodmoor like the water quality of the ground water, and would expect to have the quality year round. Shaffer stated that SePRO recommended several products to control the geosmin levels, but there is not any guarantee that they will work. Shaffer reported that one solution would be to shut down Lake Woodmoor if WWSD has a taste and odor outbreak, but the energy costs is much higher to run the wells. After a lengthy discussion, the Board decided to continue collecting data on Lake Woodmoor. Shaffer will monitor the taste and odor issues and report back to the Board.

## **3. District Construction/Planning Projects:**

**a. Regional Reclamation Feasibility Study & Results:** Shaffer stated that he just received the final draft of the regional reclamation study and will e-mail the study to the Board members. Tamburini will present the results of the study to the Board next month.

**b. North Tank Painting Project:** Shaffer stated the Zach Collins is working on the bid documents for the north tank painting project, and Shaffer hopes to have a bid next month for the Board's consideration.

**c. Office Driveway Paving Repairs:** Shaffer stated the the driveway paving and crack sealing project is close to completion.

**d. System Specifications:** Shaffer reported that the system specifications project is 99% complete. Shaffer stated that it is his goal to have the specifications posted on the website next week.

**e. System Meters:** Shaffer stated that Olson Plumbing will be in next week to install the new system meters. The following week Timberline will be in to install the controls. Shaffer stated that he will be looking at new equipment for leak detection after the meters are installed and running.

#### **4. WWSD Subdivision/Development Status Update:**

**a. Misty Acres Filing 2c & Filing 3:** Shaffer reported that WWSD has received the second round of draft plans for Misty Acres Filing 2c and Filing 3. Shaffer stated that the developer is planning on starting construction by the end of summer 2014.

**b. La Plata - Lake Sewer Re-alignment:** Shaffer stated that the lake sewer re-alignment project is moving forward. Shaffer stated that he understands that the La Plata project for the Dunes is also going to move forward.

#### **5. Other Topics:**

**a. Verizon Wireless Lease Agreement Update:** Shaffer stated that he has sent the lease agreement back to Verizon Wireless with the changes the Board made last month. Shaffer stated he will update the Board when he hears back from them.

**b. Mid-Year Budget Update - August Board Meeting:** Shaffer reported that he will have the mid-year budget update for the Board next month.

**c. Community Outreach Customer Feedback:** Shaffer stated that he looked at the Woodmoor Next Door website, and he thinks the website would be a good tool for communications between WWSD and their customers. Shaffer reported that he asked the Woodmoor residents for feedback on outreach programs in the Pipeline, and so far has not had any responses.

**X. Special Reports and Subjects:**

1. **Engineer's Report:** None.
2. **Attorney's Report:** Smith stated that the Board will be receiving a package from her concerning each Board members interest in Woodmoor. Smith stated that the documents are needed according to State law should any conflicts arise.
3. **WIA Meeting Report:** Schwab stated he had a prior engagement, and was not able to attend the WIA meeting.

**Motion:**

Upon motion by Director Courrau, and seconded by Director Taylor, the Board unanimously voted to excuse Director Strom from the August and September, 2014 Board Meetings.

**XI. Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 2:54 p.m.

Respectfully Submitted,

  
Beth Courrau, Secretary