

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on October 10, 2013 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: Director Town
 Director Taylor
 Director Strom

Manager: Jessie J. Shaffer
Asst. Manager Randy Gillette
Attorney: Erin Smith
Consulting Engineer: Steve Tamburini
Secretary: Marsha Howland

I. Call to Order:

President Town called the meeting to order at 1:05 p.m.

II. Reading of the Minutes:

Copies of the September 12, 2013 and September 23, 2013 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the minutes be approved.

III. Financial Report:

Taylor stated that he had reviewed the financial statements and did not have any changes. It was moved, duly seconded, and unanimously passed that the financial reports be approved.

IV. Public Discussion:

A. **Unscheduled People:** None

- v. **Joint Use Committee Report (JUC)**: Taylor stated that the JUC decided that Jim Kendrick's salary will be split in thirds for reimbursement. Taylor reported that Tad Foster spoke to the JUC concerning the El Paso County permit renewal process. Foster stated that it would be better if the Tri-Lakes Wastewater Facility renewed their permit now with a compliance schedule. If the County does not accept the compliance schedule, they should not renew until the permit is up, which is in 2016. Shaffer stated that there are two primary reasons to file for the permit now. The first reason is to take advantage of the less restricted copper standards; it also locks in the timeline for what is expected from the new Regulations 35 and 81. Taylor reported that the JUC will apply for the new permit now. Taylor stated that the JUC received their new draft budget for 2014. Taylor reported that the JUC received the contract for the grant money. The Board discussed several options for distributing the grant money.

VI. **Manager's Report**:

Shaffer reviewed the Manager's Report dated October 10, 2013, a copy of which is attached hereto.

1. **Collaborative Organizations/Opportunities:**

- a. **Pikes Peak Regional Water Authority (PPRWA)**: Shaffer reported that the Colorado Water Conservation Board (CWCB) approved funds for the WIPS II study. The WIPS II study should begin next month.

2. **Operations:**

- a. **Water Report – Unaccounted for Water Summary**: Shaffer reported that WWSD has repaired several leak problems over the last several months, and the unaccounted water percentage is back where it should be, at around 5%. Shaffer stated that he will continue to monitor the water report to be certain the leak problems have been fixed.
- b. **T & O (Taste and Odor) Operations Discussion**: Gillette stated that this year WWSD has not had any taste and odor issues, and will hold off on doing the T & O pilot study. Gillette reported that due to Monument Creek flowing so well, WWSD has not had to use as much lake water to keep up with the summer demands. Gillette stated that WWSD has stopped taking water from Monument Creek and has switched back to Lake Woodmoor to test the difference in water quality between the two sources. Gillette will bring the results back to the Board when the testing has been completed.
- c. **Lake Woodmoor Walking Trail Update**: Shaffer stated that the plans for the walking trail are on hold at this time. Shaffer is waiting to hear back from WIA on their plans, and will report back to the Board when he has more information.

4. WWSD Subdivision/Development Status Update: None

5. Other Topics:

- a. Program & Ideas – District Recognition/Branding:** Shaffer stated that he is working on some ideas for the District Recognition program. Shaffer will have more information next month.
- b. JV Ranch Water Rights Change Case Update:** Shaffer reported that negotiations with objectors in the JV Ranch water rights change case is moving forward to reach stipulations. Trial for the case is slated in early February, 2014.
- c. Draft Pipeline Newsletter:** Shaffer presented the draft Pipeline newsletter to the Board. The final version will be mailed to WWSD's customers next week.
- d. Distribution of Draft 2014 Budget:** Shaffer delivered the draft 2014 budget to the Board. Directors Courrau and Schwab's copies are in their mail slots at the District office
- e. Update on Kings Deer HOA Extra-Territorial Service Agreement:** Shaffer reported that he met with a representative of the Kings Deer HOA to work on the augmentation water service agreement. After the draft agreement is reviewed by Smith and the Kings Deer HOA, Shaffer will bring the final copy back to the Board.

VII. Special Reports and Subjects:

- 1. Engineer's Report:** Tamburini stated that he is working with WWSD on the manganese taste and odor treatment study.
- 2. Attorney's Report:** Smith asked the Board to set the date for the public hearing on the 2014 budget.

Motion:

Upon motion by Director Taylor, and second by Director Strom, the Board unanimously voted to set the public hearing on the 2014 budget for Thursday, November 14, 2013 at 1:00 p.m. and order publication on notice.

VIII. **Old Business:** None

IX. **New Business:**

1. **Set date for the Budget Workshop:** The Board will meet on Wednesday, October 23, 2013 at 10:30 a.m. for the 2014 budget workshop.

X: **Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 2:21 p.m.

Respectfully Submitted,


James Taylor, Treasurer