

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on February 12, 2024, at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:	President Bush Director Beley Director Roddam Director Clewe Director Martinez (remote)
Manager:	Jessie J. Shaffer
Operations:	Dan LaFontaine
Attorney:	Erin Smith
Office Manager:	Cory Lynch
District Engineer	Ariel Hacker
Visitors:	James Howald - Our Community News Jackie Burhans - Our Community News Richard Hood - JVA Peter Hassinger - JVA

I. Call to Order: President Bush called the meeting to order at 13:00.

II. Reading of the Minutes: Copies of the January 11th, 2024 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director.

Motion: President Bush entertained a motion to accept the January meeting minutes. Director Clewe moved, Director Roddam seconded, and the Board unanimously passed that the January 11th, 2024 meeting minutes be approved.

III. New Business:

- A.** Consider Execution of Intergovernmental Agreement (IGA) with Lewis Palmer School District (LPSD) Concerning Safe Routes to Schools (SRTS). The SRTS has been in the making since 2017. This IGA would permit the school district to use the lower lake access road from WWSD, as a trail to and from school. A second IGA would be needed to address the construction of a bridge across the spillway.

Motion: President Bush asked for a vote to Consider Execution of Intergovernmental Agreement with Lewis Palmer School District Concerning Safe Routes to Schools and authorize him to sign the agreement. The Board voted 4/1(Roddam voted against) to adopt the Intergovernmental Agreement with Lewis Palmer School District Concerning Safe Routes to Schools.

- B.** Consider Allocation of Additional Funds to Highway 105A Construction Project (JVA Consulting Engineers) Richard Hood, of JVA, updated the Board about the project. Hood stated that there are \$143,000 in pending cost changes to the project. The Board previously approved 5% in change orders, or \$50,000.

Motion: President Bush entertained a motion to Consider Allocation of Additional Funds to Highway 105A Construction Project. Director Roddam moved and Director Clewe seconded and the Board unanimously voted to the Allocation of Additional Funds to Highway 105A Construction Project in the amount of \$150,000.

IV. Old Business

None

V. Financial Report:

The Board was presented with the financial statements for December 2023 in final form and January 2024. Director Martinez commented that January water sales were up by 4.9% over the target. The District purchased two new trucks that accounted for 90% of the annual budgeted amount.

Motion: President Bush entertained a motion to accept the December 2023 and January 2024 financial reports. Director Clewe moved, Director Roddam seconded and the Board unanimously voted to accept the December 2023 and January 2024 financial reports.

VI. Public Discussion

None

VII. Joint Use Committee Report:

Director Clewe reported that operations were running smoothly and they would be meeting on Tuesday, February 13th.

VIII. Chilcott Ditch / The Ranch Report:

Everything is winterized and there is no water flowing.

IX. Manager's Report: Shaffer provided the manager's report.

1. Collaborative Organizations / Opportunities:

- a. PPRWA – Shaffer reported that the 2023 Supreme Court case, Sackett vs. the EPA, has changed the regulations regarding wetlands.
- b. Loop Water Authority- To be discussed in Executive Session.

2. Operations Update

- a. Water Report: LaFontaine reported there was a 16% loss due to five main breaks.
- b. Sewer Report: Nothing to report.

3. Engineers Report

a. District Construction/Planning Projects:

1. Meter Replacement Program – The program is in year three and approximately 47% of the District has been replaced.
2. Highway 105A – 59% completed.
3. Zone 5 PRV's – Parts expected next month and project to begin (weather dependent).
4. Well 22 Pump House & Transmission Pipeline – Items in design are almost ready to go out to bid for the transmission pipeline.
5. Highway 105B – 90% of design documents are completed and potholing is beginning using Diversified Underground.
6. CWTP Dawson Well – Drilling and pump tests are completed. BBA is wrapping up their final report with recommendations for pump sizing.
7. Sewer Capacity Study–Three quotes were obtained to install flow meters starting in May.
8. 0.65 MG Tank Addition at South Tank Site – JVA is working with District staff to finalize scope of work and then to get the proposal to the District.

4. WWSD Subdivision/Development Status Update

- a. Waterside – The proposed development that would include 44 units, on the west side of Lake Woodmoor, is now proceeding.

5. Other Topics:

- a. None

X. Special Reports & Subjects

A. Attorney's Report – None

B. WIA Meeting Report – Bush stated that he will be continuing as president for the 7th year.

XI. Executive Session:

Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to potential agreements with JV Ranches, LLC, Monument Ridge West, LLC, Enerfin Renewables, LLC., El Paso County and Members of Loop Water Authority.

Adjournment: There being no other business before the Board, the meeting adjourned at 16:14.

Record of February 12, 2024, Board Meeting

Respectfully Submitted,



William Clewe III, Secretary