

## RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on August 14, 2023, at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:	President Bush Director Beley Director Roddam Director Martinez Director Clewe
Manager:	Jessie J. Shaffer
Operations:	Dan LaFontaine
Attorney:	Erin Smith
Office Manager:	Cory Lynch
District Engineer	Ariel Hacker
Visitors:	James Howald - Our Community News Andrew Rheem - Raftelis Mark Valentine - Merrick and Company

I. **Call to Order:** President Bush called the meeting to order at 12:59.

II. **Reading of the Minutes:** Copies of the July 17, 2023 and the July 25, 2023 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director.

**Motion:** President Bush entertained a motion to accept the July 17, 2023 meeting minutes. Director Clewe moved, Director Beley seconded, and the Board unanimously passed that the July 17, 2023 meeting minutes be approved. President Bush entertained another motion to accept the July 25, 2023 special meeting minutes. Director Clewe moved, Director Roddam seconded, and the Board unanimously passed to approve the July 25, 2023 special meeting minutes.

III. **Public Discussion:**

A. **Unscheduled People**  
None

IV **New Business:**

A. **Consider Awarding Construction Contract for the Zone 5 PRV Project**  
– Bid Results and Recommendation (Ariel Hacker) This is a two-part bid process named A (Classic Homes) and B (Woodmoor Water). Aslan Construction was the low bidder for both A and B.

**Motion:** President Bush recommended the Board award Construction Contract for the Zone 5 PRV Project to Aslan Construction. This is contingent upon Classic Homes paying the District for part A of the bid before authorizing President Bush to sign. Director Roddam moved, Director Martinez seconded, and the Board unanimously voted to award the Construction Contract for the Zone 5 PRV Project to Aslan Construction.

- B.** Consider Authorizing Plant Investment Fee Study & Executing Professional Services Agreement for Same (Andrew Rheem/Harold Smith, Raftelis)

**Motion:** President Bush entertained a motion to sign the agreement with Raftelis to complete the Plant Investment Fee Study. Director Beley moved and Director Roddam seconded and the Board unanimously voted to move forward with the study.

- C.** Consider Adoption of Resolution 2023-03 – Affirming Participation in the Loop Water Authority. Amicable resolution that everyone is committed and still moving forward.

**Motion:** President Bush entertained a motion to accept Resolution 2023-03. Director Roddam moved and Director Martinez seconded and unanimously voted to accept Resolution 2023-03.

- D.** Consider Moving the September Board Meeting up to 9:00 a.m. from 1:00 p.m. on Monday, September 11. The Board agreed to move the next meeting to Monday, September 18, 2023 at 1:00 p.m.

- E.** Water Resources Alternatives Presentation – District Manager Shaffer reported four approaches to water resources: 1) “Do nothing” approach 2) “Go it alone” approach with treating and transporting water from the Woodmoor Water Ranch 3) Relying on Colorado Springs Utilities to convey, treat and deliver water 4) Group approach and partnering with EPCLWA (The Loop). The “do nothing” approach will be eliminated as it goes against the District’s mission to provide water to customers on a sustainable basis.

**V. Old Business:**

None

**VI. Financial Report:**

The Board was presented with the financial statements for July 2023. Director Martinez stated he reviewed the statements and we are on budget with expenses.

**VII. Joint Use Committee Report:**

Director Clewe reported nothing substantial to report and operations are smooth. One blower from Lafayette is ready to be delivered.

**VIII. Chilcott Ditch / The Ranch Report:**

Chilcott Ditch: After extensive damage and repairs in July, water is flowing and all partners received deliveries. Turning off over weekends as reserves are full. Ranch: Annual tour was discussed and date will be finalized.

**IX. Manager's Report:** Shaffer provided the manager's report.

**1. Collaborative Organizations / Opportunities:**

- a. PPRWA – Out of session
- b. Loop Water Authority- Already discussed during new business.

**2. Operations Update**

- a. Water Report: Surface water only running through CWTP as long as peak demands allow. Conducting north aquifer test for BBA. Well 12 is still off.

- b. Sewer Report: Still getting INI from all the wastewater. Next year, planning to do a sump pump survey-reports of sump pumps going into sewers which is a District violation.

### 3. Engineers Report

#### a. District Construction/Planning Projects:

1. Meter Replacement Program Update- New meter replacements are back on schedule as well as endpoint replacement completion. Still scheduled to be completed in 2025.
2. Highway 105B Utility Relocation Project- Not in construction until 2024 but fully funded.
3. Water Distribution System R & R –All Forest saddle replacements on the PVC line completed. Now on reconnaissance R & R to replace valves, hydrants and saddles.
4. Well 22 Pump House & Transmission Pipeline- Pumphouse is out to bid. Bid closing on August 31, 2023. Transmission line is not too far behind.
5. Well 19 – Contract signed today and will begin once vault is installed.
6. CWTP Commercial Dawson Well Construction – BBA portion is out to bid. Bid closing on August 31, 2023. Hoping for 50 gpm on the Dawson well.

#### b. WWSO Subdivision/Development Status Update

- a. Monument Junction – Southeast portion called Monument Junction East Filing 1 has conditional acceptance (CA). This is the single-family area with 52 single family units next to the Bowstring area. CA walk for the West Filing 1 is happening tomorrow and this is where Whataburger will be located.

### 4. Other Topic

- a. Safe Routes to Schools (SRTS) – Still waiting for signed documents and focus is now the bridge.

## X. Special Reports & Subjects:

- a. Attorney's Report - None
- b. WIA Meeting Report - None

**Motion:** At the time of 15:16, President Bush moved that the Board go into Executive Session, Director Roddam seconded and the Board unanimously voted to go into Executive Session.

**XI.** Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to the Loop Water Authority, Loop Water System, Colorado Springs Convey/Treat/Deliver, the Northern Delivery System and Enerfin Renewables.

**Motion:** At the time of 16:16, the Board came out of Executive Session. President Bush entertained a motion to extend the Letter of Intent (LOI) with Enerfin Renewables. Director Clewe moved that we extend the LOI no longer than 60 days. Director Beley seconded and the Board unanimously voted to extend the LOI with Enerfin Renewables for 60 days.

**XII. Adjournment:** There being no other business before the Board, the meeting adjourned at 16:17

## Record of August 14, 2023, Board Meeting

Respectfully Submitted,



William Clewe III, Secretary