

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on March 14th, 2022, at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:	President Bush Director Beley Director Clewe Director Roddam Director Wyss
Manager:	Jessie J. Shaffer
Operations:	Dan LaFontaine
Attorney:	Erin Smith
Office Manager:	Cory Lynch
Visitors:	John Floria- Resident: Willow Park Way James Howald- Our Community News Jackie Burhans- Our Community News

I. **Call to Order:** President Bush called the meeting to order at 13:00.

II. **Reading of the Minutes:** Copies of the February 14th, 2022, meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director.

Motion: President Bush entertained a motion to accept the February 2022 Board minutes. It was moved by Director Clewe, duly seconded by Director Beley, and unanimously passed that the meeting minutes be approved.

III. **New Business:**

- A. Policy Interpretation & Administration Regarding Sewer Services – Waterless Sanitary Facilities, Woodmoor Country Club. Shaffer presented that in the past, the Country Club has rented portable toilets and placed them throughout the golf course. The golf course does not want to use portable toilets anymore and is proposing to install two vault toilets. Shaffer reviews the Rules and Regulations 5.5.3 and 5.5.6. After review, it was determined that the vault toilets would not violate the Rules and Regulations and the Board Agreed to allow the Woodmoor Country Club to move forward with the installation of two vault toilets.

IV. **Old Business:**

None

V. Financial Report:

Director Wyss stated that he reviewed the financial statements for February 2022, and he has no comments and that the reports look good.

Motion: President Bush recommended the Board accept the February 2022 financial reports. Director Roddam motioned, and it was seconded by Director Beley. The Board unanimously voted to accept the February 2022 financial reports.

VI. Public Discussion:

- A. **Unscheduled People:** Resident John Floria on Willow Park Way was present and had concerns about the tree replacements on Willow Park Way. LaFontaine reported that it is all going to depend on the pipeline alignment as to where trees will be replaced. We are not legally responsible but want to be good neighbors. Mr. Floria stated his credentials as a retired general construction superintendent of over 35 years' experience. He also wanted to address that the construction company was using a vibratory roller. He states they should not be using this so close to the homes because of the extreme shaking. He wants the job to be performed according to the contract.

VII. Joint Use Committee Report:

Director Beley attended the meeting in Director Clewe's absence and reported the financial audit is taking place. They are at 25% flow capacity. They had an inspection, and it was noted that four of seven lift stations in the Woodmoor District do not have site approvals. We have three years to complete the necessary paperwork. The USGS Aluminum Study is getting started in the Arkansas River basin.

VIII. Chilcott Ditch / The Ranch Report:

Waiting to get started on the Ditch with the Aug station March 24th. Weather is delaying the process. Ranch is all weather dependent and ranch help did go to ranch today, March 14th.

IX. Manager's Report: Shaffer provided the manager's report.

1. Collaborative Organizations / Opportunities:

- a. PPRWA – CSU Reuse Study final draft is due in approximately 7-10 days and Shaffer will get to all Board members. Shaffer is disappointed in CSU in needing pretreatment studies. Looking forward to the Loop Study report out in two to three weeks and it will have identical pretreatment requirements.

2. Operations Update

- a. **Water Report:** LaFontaine reported Central Water Treatment Plant is back online and there are slightly higher than average losses and a lot of processed water. We started doing a lot of testing with no meter in place to account for the water usage so it is just estimated. It was an average month besides getting CWTP online along with the three main breaks.
- b. **Sewer Report:** Nothing to report currently.

3. District Construction/Planning Projects:

- a. Meter Change Out Program. We have not started because of all the time spent getting CWTP back online. Plan to get through the end of month billing cycle and then begin replacing. Replacements will begin later than scheduled but the plan is to still replace approximately 1000 meters this year. The plan is still to replace the Board members first and get them up and running.
- b. CWTP Progress Update. Shaffer reports that Dan and Ariel have done a great job working with the contractors that took approximately three weeks to work out the final bugs. This has been basically like installing a new system with custom programming.
- c. LPS2 Progress Update. June 1, 2022, deadline. Lake Woodmoor Drive closing on March 15th due to installing transmission line. Riprap is complete so fill schedule is on track with 18.86-acre surface area which equals 200-acre feet. Currently dead on schedule with the goal of 450-acre feet.
- d. Well 22 Drilling: Bid: Should be out on the street to advertise this week. Goal is to have driller selected and punching a hole by April.
- e. Loop Project. Waiting for completed study. County says ARPA funds first delivery will be \$20 million for water projects. President Bush stated two comments: 1) The Monument Trustee seem to be on board. 2) Need to guard against any significant strings that come along Federal contracting (i.e., Davis Bacon Act).

4. WWSD Subdivision/Development Status Update:

- a. Cloverleaf: Classic Homes is going gang busters on over lot grading and goal is sellable lots by August/September.
- b. Monument Junction: 60% through design review process on their plans. SFE is 514 scheduled on 80 acres.
Jackson Creek Parkway expansion is going to be a divided responsibility of the developer and the Town of Monument.

5. Other Topics:

- a. Vehicle Purchases. The 2022 budget includes \$35,000 per vehicle for two trucks. The District needs one truck for the ranch and one truck for Ariel and Rad to complete inspections. Unfortunately, Ford, Ram and Chevrolet factories stopped taking fleet orders. This was a \$12,000 discount off MSRP that we will no longer receive. The District is asking for \$20,000 more for truck purchases. The Board approved.

X. Special Reports & Subjects:

- a. Engineer's Report- None
- b. Attorney's Report- There are four candidates for three open positions on the Board. If any candidate drops, the election can be cancelled. The budgeted cost for the election is \$22,000.
- c. WIA Meeting Report- 1) Walters Open Space committee and WIA have reached an agreement concerning the donation of the 65 acres of South Woodmoor Preserve and should be completed after filing three is approved by the county by this Fall. 2) Thank you to Woodmoor Water for the help with the water leak at The Barn.

XI. Executive Session:

None.

XIII. Adjournment: There being no other business before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously, and the meeting adjourned at 14:24.

Record of March 14, 2022, Board Meeting

Respectfully Submitted,

A handwritten signature in blue ink that reads "William Clewe, III". The signature is written in a cursive style and is positioned above the printed name.

William Clewe, III, Secretary