

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on April 8, 2019 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: Director Taylor
Director Hanson
Director Roddam

Manager: Jessie J. Shaffer
Assistant Manager: Randy Gillette

Attorney: Erin Smith

Secretary: Marsha Howland

Visitors: James Howald - Our Community News
Richard Hood – JVA Consulting Engineers
Josh McGibbon – JVA Consulting Engineers

- I. **Call to Order:** President Taylor called the meeting to order at 3:00 p.m.

Motion: Upon motion by Director Roddam, and seconded by Director Hanson the Board unanimously to voted excuse Directors Bush and Wyss from the Board Meeting.

- II. **Reading of the Minutes:** Copies of the March 5, 2019, and March 11, 2019 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

- III. **New Business:**

A. **Consider Election Resolution 19-04 Adopting a Position of Support for the North Monument Creek Interceptor Project:** Shaffer presented Resolution 19-04 to the Board. Shaffer stated that the Board has been discussing the potential for Woodmoor and other northern El Paso entities to connect up to an interceptor pipeline that Colorado Springs Utilities (CSU) would run up to the Tri-Lakes Wastewater Treatment Facility. Woodmoor would use this pipeline to discharge their wastewater flows which would be treated at the JD Philipps Wastewater Treatment Facility. Shaffer stated that this project has many redeeming

qualities, one of which is that it could be cheaper for the District in the long run to use the JD Phillips facility to treat the wastewater flows, and depending on negotiations with CSU on the water rate impacts; it could potentially benefit the District on water supply issues. Shaffer stated that Resolution 19-04 would formally recognize the interceptor project with CSU.

Motion: Upon motion by Director Roddam, and seconded by Director Hanson the Board unanimously voted to adopt Resolution 19-04.

IV. **Old Business:** None.

V. **Financial Report:** President Taylor stated that he has reviewed the financial statements, and does not have any changes. It was moved, seconded and unanimously passed that the financial reports be accepted.

VI. **Public Discussion:** None.

VII. **Joint Use Committee Report:** None.

VIII. **Chilcott Ditch Company / The Ranch Report:** Shaffer reported that the two full-time ranch employees are working on cleaning out the Chilcott Ditch from the debris that has gathered from the winter months. Shaffer stated that the new grass seed is on order for the ranch, and staff will start working on the irrigation system in the next few weeks. Gillette stated that water is now flowing in the ditch and he will be ready for deliveries when he starts receiving requests. Gillette reported that the augmentation station is working great.

IX. **Manager's Report:** Shaffer reviewed the manager's report dated April 8, 2019, a copy of which is attached hereto.

A. Collaborative Organizations / Opportunities:

i. PPRWA: None.

B. Operations

- i. **Water Report:** Gillette stated that the unaccounted for water is at 1% for March 2019. Gillette stated that operations are running smoothly.

C. District Construction/Planning Projects:

- i. **Well Status:** Shaffer stated that wells 9 and 18 are currently down. Well 9 needs a new motor and well 18 a new pump. Shaffer reported that staff is working to get new equipment downhole and get the wells back up and running. Shaffer reported that staff will be downsizing the equipment for well 9 due to water levels declining. The well is pumping 100 gallons per minute compared to 200 gallons a minute in 2004. Shaffer stated that the decline in the well production was expected.
- ii. **Well 21:** Shaffer stated that staff is continuing to work on the pipeline alignment and plans.
- iii. **Monument Hill Road Utility Relocates:** Shaffer stated that the contractor has reached substantial completion on this project. Shaffer reported that there are a few punchline items that need to be addressed and he is going to wait until the project is finalized and the roadwork complete before he issues final completion.
- iv. **Scrub Oak Circle Water Line Replacement:** Shaffer reported that the Scrub Oak water line replacement is a budgeted project for 2019. Shaffer stated that 900 feet of water line will be replaced.

D. WWSD Subdivision/Development Status Update:

- i. **The Beach at Woodmoor:** Shaffer stated that the developer had to revise his plans for the southern side of this project and staff is reviewing the revised plans at this time.
- ii. **North Bay at Lake Woodmoor:** Shaffer stated that this project is still in the design review status.

E. Other Topics:

- i. Roth IRA: Shaffer reported that the 457 IRA Roth agreement was missed during the process of updating to the new platform for the District's 457 retirement plan. Shaffer stated that staff is working with Lincoln Financial to update the plan document to include the 457 Roth, which he will bring to the Board for review upon completion.

X. Special Reports & Subjects:

A. Engineer's Report: None.

B. Attorney's Report: None.

C. WIA Meeting Report: Hanson reported that there are some issues to the Public Safety building addition that will be resolved in the next few days. Hanson stated that the WIA Board discussed the ongoing issues regarding the Walter's property.

XI. Executive Session:

It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to: C.R.S. Section 24-6-402: (1) Subsection (a) for discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; and (2) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (3) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to a potential agreement(s) with JV Ranches, LLC, JUWI, Inc., Colorado Springs Utilities, Kings Deer Homeowners Association, operation of Well 21, and Mountain View Electric Association. Session commenced at 3:27 p.m. The Board returned to Regular Session at 5:18 p.m.

XII. Consider Authorizing the Board President to Execute an Easement Agreement with Mountain View Electric Association:

Motion: Upon motion by Director Hanson, and seconded by Director Roddam the Board unanimously voted to authorized the Board President or any Board Member to sign an easement agreement with Mountain View Electric Association subject to final revisions to the agreement.

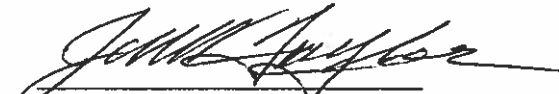
XIII. Consider Execution of Sublease Acknowledgement Between JV Ranches, LLC and Toro Rock Creek, LLC:

Motion: Upon motion by Director Hanson, and seconded by Director Roddam the Board unanimously voted to authorized the Board President or any Board Member to sign the Sublease Acknowledgement between JV Ranches, LLC and Toro Rock Creek, LLC subject to final revisions to the agreement.

XIV. Adjournment: There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 5:20 p.m.

Record of April 8, 2019 Board Meeting

Respectfully Submitted,


James Taylor, President