

## RECORD OF PROCEEDINGS

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A special Board meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on December 12, 2019 at the District Office.

**PRESENT:**

Director Taylor  
Director Bush  
Director Wyss

District Manager: Jessie Shaffer  
Assistant Manager: Randy Gillette

Engineer: Ariel Hacker

Secretary: Marsha Howland

**I. Call to Order:** President Taylor called the meeting to order at 1:00 p.m.

**II. New Business:**

- A.** Consider Awarding Construction Contract for the Well 21 Transmission Pipeline – Bid Results and Staff Recommendation (Ariel Hacker): The Board reviewed the bid tabulation and recommendation of award, a copy of which is attached hereto. Director Wyss asked about the 15% contingency amount. Shaffer explained that change orders for any project is always a possibility due to unforeseen conditions and the contingency percent covers those situations. Shaffer explained that each bid received had three separate bid schedules (1) open cut installation of approximately 5700 linear feet of pipe, (2) open-cut installation of approximately 1990 linear feet of pipe and HDD installation of approximately 3700 linear feet of pipe, and (3) open-cut installation of approximately 3100 linear feet of pipe and HDD installation of approximately 2600 linear feet of pipe. Native Sun Construction came in with the lowest bid but failed to acknowledge receipt of an addendum. Colorado Civil's bid came in second lowest. Hacker explained each schedule to the Board. The Board discussed the customer impact involved with each schedule, and also the impact on the trees that would have to be taken down for each option. Colorado Civil's bid came in at \$868,149.27 for schedule 1, \$1,182,048.62 for schedule 2, and \$ 1,145,594.14 for schedule 3. Hacker recommended Colorado Civil for the project and going with schedule 2 which is within the budgeted amount for this project to the Board.

**Motion:** Upon motion by Director Bush and seconded by Director Wyss the Board unanimously voted to award the construction contract for the Well 21 Transmission Pipeline to Colorado Civil using schedule 2 bid option and to include the 15% contingency if needed. The Board authorized the Board President to sign the award contract and any other documents needed for the contract.

**V. Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 1:32 p.m.

**Record of December 12, 2019 Special Board Meeting**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Brian Bush', written over a horizontal line.

Brian Bush, Secretary