RECORD OF PROCEEDINGS

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A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on July 9, 2018 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: Director Taylor

Director Wyss Director Roddam

Director Bush (Conference Call)
Director Hanson (Conference Call)

Manager: Jessie J. Shaffer

Assistant Manager:

Attorney: Erin Smith

Secretary: Marsha Howland

Visitors: James Howald - Our Community News

- I. <u>Call to Order:</u> President Taylor called the meeting to order at 1:00 p.m.
- II. Reading of the Minutes: Copies of the June 18, 2018 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

III. New Business:

A. Consider Adopting Resolution 18-05 Granting Inclusion of Ponds in the District's Pond Augmentation Plan: Shaffer stated that Resolution 18-05 adds seven ponds to the District's: Augmentation Plan. Shaffer reported that a few years ago the District filed for a Water Court Augmentation Decree to augment ponds in the District. The Decree allows the District to add additional ponds to the augmentation plan when and if a resident wants WWSD to augment their pond. Shaffer stated that the District's water attorney, Roni Sperling, filed the necessary paperwork with the Court to add the additional ponds to the augmentation plan. The final step in the process is for the WWSD Board to formally adopt a Resolution to include the ponds. Shaffer stated that if the Board adopts Resolution 18-05 the following ponds will be added to WWSD's augmentation plan

Williams Pond, Wild Duck and Lower Twin Ponds, Maguire's Pond, Doewood Pond, Duck Pond, and the Augusta Pond.

Motion: Upon motion by Director Wyss, and seconded by Director Roddam the Board unanimously voted to adopt Resolution 18-05.

B. Consider Special Meeting for Woodmoor Ranch Rangeland Tour: Shaffer asked the Board if they would like to consider a Special Meeting to tour and observe the ranch operations. Shaffer stated that operations at the ranch to plant and irrigate the new grasses is in full swing. Shaffer stated that he would like the Board to see the progress that has been made at the ranch in the last three years. Shaffer stated that Paul Flack, WWSD's ranch revegetation consultant, would guide the Board Members through the ranch and explain the rangeland process, and Josh Matthews, WWSD's ranch foreman, would show the Board actual operations to get the process done. Director Wyss asked if it would also be possible to tour the Chilcott Ditch, which Shaffer stated that the ditch would be included in the tour. The Board decided to plan a Special Meeting on August 15, 2018 to tour the ranch and the Chilcott Ditch. The Board will leave the District office at 7:30 a.m.

- IV. Old Business: None
- V. <u>Financial Report:</u> Director Wyss stated that he reviewed the financial statements and noted that tap fees are down for the year. Director Wyss did not have any changes to the financial reports. It was moved, seconded and unanimously passed that the financial reports be accepted.
- VI. Public Discussion: None.
- VII. Joint Use Committee Report: None.

VIII. Chilcott Ditch Company / The Ranch Report: Shaffer reported that Matrix Design Group is moving forward with the design for the embankment project at the Chilcott Ditch. Shaffer stated that he is going to attend the CWCB Board Meeting on July 18, 2018 regarding the loan for the embankment project. Shaffer does not foresee any complications with the loan approval. Shaffer reported that if the loan is approved, there will be a Special Meeting held for the Chilcott Trustee's and Stockholders on July 25, 2018 to finalize the CWCB financing. Shaffer stated that the weather will determine when the actual construction of the project will start. Shaffer will have more information next month.

Shaffer reported that the hot temperatures are causing a few issues at the ranch and staff might have to start irrigating on Saturdays. Shaffer stated that ranch employees are working split shifts to allow 12 to 14 hours a day for irrigation, but with the rising temperatures, additional irrigation might be needed.

IX. <u>Manager's Report:</u> Shaffer reviewed the manager's report dated July 9, 2018, a copy of which is attached hereto:

A. Collaborative Organizations / Opportunities:

i. PPRWA: None.

B. Operations

i. Water Report: Shaffer reported that the unaccounted water was at 1% for June 2018. Shaffer stated that water main breaks have been minimal, which is common for this time of year. Shaffer reported that production is up, and if July stays hot and dry production will go up higher. Shaffer stated that algae counts are down and dissolved oxygen is up at Lake Woodmoor, which is good. Shaffer stated that WWSD is running an 80 to 85% blend, and Lake Woodmoor's water levels will start to decline as demand goes up.

C. District Construction/Planning Projects:

i. Well 21: Shaffer stated that the drilling operation for Well 21 cannot start until all of the equipment is on site. Shaffer reported that they are in the process of clearing the well site of all trees and shrubs. Shaffer will keep the Board posted.

D. WWSD Subdivision/Development Status Update: None.

E. Other Topics: None.

X. Special Reports & Subjects:

- i. Engineer's Report: None
- ii. Attorney's Report: None.
- iii. WIA Meeting Report: Bush reported that the Country Club at Woodmoor is trying to form a Special District that would purchase the Country Club. Bush stated that the boundaries, type, and other pertinent information to form a Special District was not presented at the meeting. Bush reported that the WIA Board asked the Country Club to have their attorneys meet with WIA attorneys to gather specific information concerning the Special District, after which the WIA Board will meet with the Country Club again. Bush reported that several residents attended the WIA meeting to discuss the augmentation of Hidden Pond. WIA is posting a survey on their website to inquire if residents would be willing to pay a portion of the augmentation cost for Hidden Pond. Bush will keep the Board informed on the survey results as they come in.

- XI. Executive Session: The Executive Session was struck from the agenda.
- XII. Adjournment: There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 1:53 p.m.

Record of July 9, 2018 Board Meeting

Respectfully Submitted,

Brian Bush, Secretary