

## RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on August 17, 2017 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:                      Director Taylor  
                                      Director Schwab  
                                      Director Strom  
                                      Director Bush

Manager:                      Jessie J. Shaffer  
Assistant Manager:         Randy Gillette

Attorney:                      Erin Smith

Visitors:                      James Howald - Our Community News  
                                      Larry Johnson - Woodmoor Resident  
                                      Will Kroger - Forsgren Associates, Inc.

I. **Call to Order:** President Taylor called the meeting to order at 1:00 p.m.

**Motion:** Upon motion by Director Schwab, and seconded by Director Bush the Board unanimously voted to excuse Director Wyss from the Board Meeting.

II. **Reading of the Minutes:** Copies of the July 13, 2017 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

III. **New Business:**

**A. Area 3 Preliminary Engineering Study Results Presentation by Forsgren & Associates (Will Kroger):** Kroger thanked the Board for their participation in this study. Kroger summarized the Regional Infrastructure Study that was completed for the Pikes Peak Regional Water Authority (PPRWA) in 2015. That study analyzed anticipated future water demands, infrastructure, and water storage options through 2050. Kroger stated that the Area 3 study extends from the Black Forest area to the Town of Palmer Lake. The purpose of the study is to look at a future sustainable water supply system for that area. Kroger stated that Area 3 relies on the Denver Basin ground water supply, which is declining, and new options need to be studied. Kroger reported that the study considered several storage locations around Area 3 and the Reservoir at Home Place Ranch is considered an excellent location. After construction, the Reservoir at Home Place Ranch could store reusable water, exchange water, and raw water from the participants in Area 3. Kroger stated that

delivery options and pipeline connections were also part of the study. Kroger reported that the estimated construction cost for Area 3 is around \$55 million dollars, with a timeline of five to ten years to complete the project. Kroger stated that WWSD's portion would be around \$15 million should WWSD decide to participate in the project. Shaffer stated that each participant in the Area 3 study is reviewing the results and will be looking at every opportunity available to accomplish their individual long range plans for future water resources. The Board thanked Kroger for all his excellent work on the Area 3 study.

**B. Mid-Year Budget Update Presentation:** Shaffer reviewed the mid-year budget, a copy of which is attached hereto. The budget reflects the projected revenue and expenses for the 2017 year end given the actual information as of 7-31-17. The Board approved the mid-year budget for working purposes.

**IV. Old Business:** None.

**V. Financial Report:** Shaffer stated that he has reviewed the financial statements, and does not have any changes. It was moved, seconded and unanimously passed that the financial reports be accepted.

**VI. Public Discussion:**

**A. Unscheduled People:** Larry Johnson, a Woodmoor Resident stated that he sold the property that Well 20 is now on to WWSD. Mr. Johnson stated that WWSD employees only cut a portion of the grass at the well site, and he has been cutting the rest. Johnson stated that this has been an issue for the last three years, and it not only looks bad, it could be a fire danger. Johnson stated that he spoke with a WWSD employee yesterday at the well site and asked him to cut more of the grass, which he did. Johnson asked the Board if they would make sure all the grass is cut on the property moving forward. President Taylor stated that WWSD would improve the maintenance of the property from now on. Mr. Johnson thanked the Board and left the meeting. Shaffer stated that the Johnson's have had some issues with the property since WWSD purchased it. Shaffer stated that WWSD has tried to solve the issues by doing the landscaping on the property that Johnson requested, moved trees for him, changed the security lighting and several other items. Shaffer stated that Johnson's level of property maintenance differs from WWSD's. Shaffer stated that WWSD takes care of each property site the same, and rarely have any customer complaints, except the Johnsons. Gillette stated that he would speak to the staff to be sure the mowing is being done properly.

VII. **Joint Use Committee Report:** None.

VIII. **Chilcott Ditch Company / The Ranch Report:** Shaffer stated that things are running smoothly at the Chilcott Ditch and also at the ranch. Shaffer stated that he is in the process of finalizing the loan for the siphon project. Shaffer reported that the Chilcott Ditch will be looking into repairing some culverts, probably next year. Shaffer stated that the re-vegetation project at the ranch is moving along nicely. Shaffer reported that with all the rain this summer, it has been a challenge for the ranch staff to keep up with the weed spraying and mowing.

IX. **Manager's Report:** Shaffer reviewed the manager's report dated August 17, 2017 a copy of which is attached hereto.

**A. Collaborative Organizations / Opportunities:**

- i. PPRWA: None.

**B. Operations**

- i. Water Report: Gillette reported that the unaccounted water is at 7%. Gillette stated that Well 11 is still out of services, but the rest of the system is running smoothly. Gillette reported that demands have been down due to the amount of rain we are getting. Gillette stated that the aeration system on Lake Woodmoor is working great, and he is not receiving taste and odor complaints.
- ii. Sewer Report: None.

**C. District Construction/Planning Projects:**

- i. 2017 Long Range Plan: Shaffer stated that he will distribute draft copies of the LRP to the Board for review as soon as he receives it.

- ii. SFP Ozone: Shaffer stated the equipment for the ozone project is in place and working properly. Shaffer stated that the testing will begin next week.

**D. WWSD Subdivision/Development Status Update: None.**

**E. Other Topics: None.**

**X. Special Reports & Subjects:**

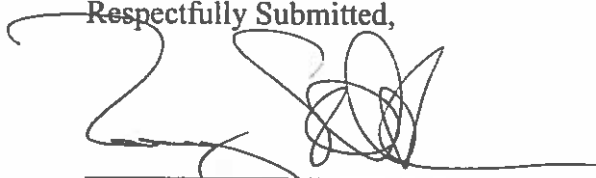
- i. Engineer's Report: None
- ii. Attorney's Report: None
- iii. WIA Meeting Report: Bush reported that the WIA does not want to see permanent "slow down" signs on resident's properties. Bush stated that they are receiving a lot of calls complaining about speeders. Bush predicts Woodmoor will be seeing more speed enforcement from the El Paso County Sheriff's Department. Bush reported that the WIA is looking into some new trail systems.

**XI. Executive Session: Agenda item scratched.**

**XII. Adjournment: There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 2:54 p.m.**

**Record of August 17, 2017 Board Meeting**

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Tommy Schwab', written over a horizontal line. The signature is stylized with loops and a long horizontal stroke.

Tommy Schwab, Secretary