

## RECORD OF PROCEEDINGS

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A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on October 9, 2014 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:	Director Town Director Courrau Director Taylor Director Schwab Director Strom
Manager:	Jessie J. Shaffer
Asst. Manager	Randy Gillette
Consulting Engineer	
Attorneys:	Erin Smith Charles Norton Roni Sperling
Secretary:	Marsha Howland
Visitors:	Bill & Julaine Kennedy - Woodmoor Residents Forrest Hindley - Village Center Estates HOA Nancy Wilkins - Our Community News Brett Gracely - Colorado Springs Utilities Gwen Happ - Colorado Springs Utilities Jonathan Moore - Rivers Development, Inc.

### **I. Call to Order:**

President Town called the meeting to order at 1:00 p.m.

### **II. Reading of the Minutes:**

Copies of the September 4, 2014 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the minutes be approved.

Note: Agenda Item # 6 was addressed out of sequence.

### III. New Business:

#### A. Integrated Water Resource Planning Presentation - Colorado Springs Utilities:

Shaffer stated that he was pleased to introduce Brett Gracely and Gwen Happ from the Colorado Springs Utility Company. Gracely stated that he had a presentation for the Board regarding their integrated water resource planning project. The presentation included conservation, non-potable water development, system improvements, new major delivery systems and future goals. The Board thanked Gracely and Happ for their presentation, and spoke of working together in the future to obtain mutual goals.

B. Delivery of 2015 Draft Budget & Set Date for Budget Workshop: The draft 2015 budget was distributed to the Board. The budget workshop will be held on Wednesday, October 22, 2014 at 1 p.m.

#### C. Set Public Hearing on; 2015 Budget, 2015 Rate Increase and Authorizing Notice for Both:

1. The Board set the Public Hearing on the 2015 Budget for Thursday, November 13, 2014 at 1 p.m. Publication of the Public Hearing will be noticed in the Tri-Lakes Tribune.
2. The Public Hearing on the 2015 rate increase will be published on WWSD's website 30 days prior to adoption of rate increase, per Colorado State law.

Note: The December Board Meeting will be held on Thursday, December 4, 2014 at 1: p.m.

**IV. Old Business:**

**A. Consider Execution of Supplemental Water Service Agreement - Misty Acres Filing 4, Rivers Development:** Shaffer asked the Board to consider executing a supplemental water service agreement between WWSD and Rivers Development for Misty Acres Filing 4.

**Motion:**

Upon motion by Director Schwab, and seconded by Director Strom, the Board unanimously voted to execute a supplemental water service agreement between WWSD and Rivers Development for Misty Acres Filing 4.

**V. Financial Discussion:**

Schwab stated that he had reviewed the draft financial statements and did not have any changes. It was moved, duly seconded, and unanimously passed that the financial reports be approved.

**VI. Public Discussion:**

**A. Unscheduled People:**

- 1. Bill & Julaine Kennedy:** Mrs. Kennedy stated that they have lived in Woodmoor for 27 years. Mrs. Kennedy reported that for the last 2 years at this time, their water smells and taste bad. Mrs. Kennedy asked the Board for assistance in clearing up this problem. Town stated that WWSD is highly concerned about this issue and is working on a solution as quickly as they can. Shaffer stated that WWSD is looking into 2 different processes that involve ozone and carbon, but the testing takes time to come up with the correct formula. Shaffer stated that residents can use filters to help with the taste and odor of the water. Town apologized for the inconvenience and stated that WWSD operations would come out to their home to retest the water. Shaffer stated that he is tracking all the resident calls who have water issues, and collecting data to try to come up with a solution to this problem. The Board thanked the Kennedys for coming in and assured them that they are working on a solution.

2. **Forrest Hindley:** Mr. Hindley stated that he represents the Village Center Estates HOA and the Metro Board for Village Center. Hindley reported that the home owners have taken control of the Metro Board for Village Center. Hindley stated that the HOA would like to either enter into a long term lease or purchase Tract H; (a vacant parcel of land adjacent to Village Center Estates) to develop a park for the Village Center Estates neighborhood. Hindley stated that the Metro Board would maintain the park. Town thanked Mr. Hindley for his time, and stated that the Board would consider this request. Shaffer told Hindley he would contact him after the Board made a decision.

VII. **Joint Use Committee Report:** None.

VIII. **Chilcott Ditch Company/ JV Ranch Report:**

Shaffer reported that he is currently working on the 2015 draft budget for the Chilcott Ditch Co. Shaffer stated that the annual Chilcott Board Meeting will be on November 12, 2014.

IX. **Manager's Report:**

**1. Collaborative Organizations / Opportunities:**

**a. Pikes Peak Regional Water Authority (PPRWA):** Shaffer stated that the PPRWA had a meeting with their attorney who is a part of an attorney initiative group. This group is trying to pass legislation concerning water right quantifications. Shaffer stated that Sperling is part of this attorney group.

**b. Legislation Initiative; Re: Water Rights Quantification - Roni Sperling:** Sperling stated that this legislative effort is related to water right change cases and quantifications. Sperling reported that this group has come up with several legislative proposals and has hired a lobbyist to help with the effort. Sperling asked the Board to consider publicly supporting the legislation initiative group.

**Motion:**

Upon motion by Director Taylor, and seconded by Director Strom, the Board unanimously voted to advocate support to the attorney legislation initiative group.

**2. Operations: Randy Gillette**

**a. Water Report:** Shaffer stated the percentage for unaccounted water is 1%. Shaffer stated that the new system meters are installed and staff is starting to collect data to determine zone locations for water leaks. Gillette stated that WWSD does not track gallons used during hydrant flushing. Gillette stated that WWSD is on lake water, and staff is working on solutions for the taste and odor issues. Gillette reported that WWSD had a sewer back-up between Bowstring and Village Center Filing 1. Gillette stated that 2 houses were backed up. Gillette reported that staff found landscaping material, a broken manhole ring, and asphalt in the manhole. Gillette stated that there is a lot of construction going on in that area.

**3. District Construction/Planning Projects:**

**a. North Tank Painting Update:** Shaffer stated that all the contract have been signed, and insurance paperwork completed for the North Tank painting project. Shaffer stated the project should be complete in about 6 weeks.

**4. WWSD Subdivision/Development Status Update:**

**a. La Plata - Lake Sewer Re-alignment:** Shaffer stated that he should be receiving a request for conditional acceptance for the La Plata Lake Sewer re-alignment project soon.

## **5. Other Topics:**

- a. Pipeline 3rd Quarter Draft Newsletter:** Shaffer asked the Board to review the draft copy of the 3rd quarter Pipeline, and send him any changes or comments.

## **X. Special Reports and Subjects:**

- 1. Engineer's Report:** None.
- 2. Attorney's Report:** None.
- 3. WIA Meeting Report:** Schwab stated that the main topic of the WIA meeting concerned the Storm Water Task Force. Schwab will have more information after the November, 2014 elections.


## **XI. Executive Session:**

It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to: C.R.S. Section 24-6-402(4): (1) Subsection (a) for discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; and (2) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (3) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advise on specific legal questions; all related to the Joint Use Agreement; and water. Session commenced at 3:26 p.m. The Board returned to Regular Session at 5:00 p.m.

XII. **Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 5:01 p.m.

Respectfully Submitted,

  
Beth Courrau, Secretary