

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on February 9, 2012 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:

Director Courrau
Director Whitelaw
Director Taylor
Director Wyss

Manager: Jessie J. Shaffer
Ass't. Manager: Randy Gillette
Attorney: Erin Smith
Consulting Engineer: Steve Tamburini
Secretary: Marsha Howland
Visitors: Candice Hitt – Our Community News

I. Call to Order:

Secretary Taylor called the meeting to order at 1:06 p.m.

Motion: It was moved by Director Wyss, duly seconded by Director Courrau and unanimously passed that Director Town be excused from the February 9, 2012 Board Meeting.

II. Reading of the Minutes:

A copy of the January 12, 2012 meeting minutes of the Woodmoor Water and Sanitation District was provided to each director. Director Taylor noted an error on page 5. Howland will correct this error. It was moved, duly seconded, and unanimously passed that the minutes be approved with the error corrected.

III. Financial Report:

Wyss stated that he had reviewed the Financial Reports and had no comments.

IV. Public Discussion: None

v. **Joint Use Committee (JUC) Report:**

Director Whitelaw stated that the next JUC meeting will be held on Tuesday, February 14, 2012. Shaffer gave the Board a summary of the national EPA program concerning nitrogen and phosphorus compliance. Shaffer stated that the EPA started looking at nitrogen requirements back in 1998. Shaffer reported that WWSD has been planning for the cost of these requirements in their LRP for some time. The EPA's main concern is point dischargers into the stream system. This includes any wastewater facility that discharges into a body of water. Shaffer stated that the point dischargers main argument is that agriculture is the largest contributor of nutrients into the streams. Agriculture is a non-point discharger and the EPA is not able to control it. The EPA wants point dischargers to make the impact on cleaner streams. Shaffer reported that Colorado is trying to satisfy the EPA with new regulations. Shaffer stated that there are two regulations, 85 and 31 that are set for ruling in June, 2012. Colorado is stating to the EPA that they are looking into putting Regulation 85 into play in the year 2018. This regulation will be target numeric values for nitrogen and phosphorus. Shaffer stated that these target numeric values are a relaxed version of Regulation 31. Regulation 85 is for the interim period between 2018 and 2022 when Regulation 31 will be put in place if technology allows. Tamburini stated that WWSD already meets the nitrogen numeric target for Regulation 85 and the phosphorus target will not be difficult to meet. Shaffer stated that the Regulations will not go into effect until facilities start their new permit process. WWSD obtained their permit in December 2011 and it is good for five years. WWSD would also have a compliance adjustment period following their new permit in 2016. Tamburini stated that Colorado will be collecting data from the wastewater facilities over the next ten years to decide if Regulation 31 will be realistic in 2022.

VI. **Manager's Report:**

Shaffer reviewed the Manager's Report dated February 9, 2012, a copy of which is attached hereto.

1. **Pikes Peak Regional Water Authority (PPRWA):**

A. Super Ditch: Shaffer reported that PPRWA is still working on getting the pilot program started for the Super Ditch.

B. Transit Loss Modeling Cost Allocation: Shaffer stated that he will have a meeting on February 10, 2012 with the Type Review Committee, which is the committee that PPRWA has set up to administer the Transit Loss Model. Shaffer stated that the cost allocation of the Transit Loss Model is not equal to the benefits received. Shaffer reported that he will propose a few different solutions to eliminate this issue. Shaffer will report back to the Board when he has more information.

2. **Operations: Randy Gillette:** Gillette reported that the water billing for January, 2012 was at 83%. Gillette stated that due to the meter reading schedule, January had a 4 day differential. Taking those days into account, the percentage would be 94%. Lake Woodmoor is at 7095 which is on track for the summer. Gillette stated that WWSD pulled 39 acre feet of water out of Monument Creek and brought back to the Lake Woodmoor through the exchange process.
3. **Subdivision Update:** The Kum-N-Go gas station is still on hold.
4. **Construction:** Shaffer stated that Well 12 is still in progress. Shaffer stated that he sent e-mails out to the consultants concerning the 2012 LRP. Shaffer will set up meetings with the consultants around February 20, 2012 to start working on the new 2012 LRP. Shaffer would like to have the LRP complete before the budgeting process begins for 2013.
5. **Other Topics:**
 - A. **SDA Cover Story Update:** Shaffer stated the SDA is interested in doing a two part cover story about WWSD in March and April, 2012. The SDA wants to highlight the process and history that WWSD went through to obtain renewable water. The SDA does not have a reporter at this time to do the project. The SDA asked if WWSD was interested in ghost writing the article and then the SDA would publish it. The Board decided to have Bill Ray write the article. Shaffer stated that a representative of the SDA recommended that WWSD should put in for the District Of The Year Award.
 - B. **2011 Audit:** Shaffer reported that John Cutler & Associates completed the field work for the 2011 audit. The process was very smooth. Shaffer stated that this year WWSD has to complete supplemental information in accordance with our official statement for the revenue bond. This information will be included in the 2011 audit.
 - C. **Ranch Tour Summary:** Shaffer stated that the JV Ranch tour was nice. Directors Town and Taylor were present for the tour.

VII. Special Reports and Subjects:

1. **Engineer's Report:** None.

Attorney's Report: Smith asked the Board Members and WWSD staff to bring their copies of WWSD's Rules & Regulations with them to the next Board meeting. Smith will collect the books for updates. Smith reported that at the March 8, 2012 Board Meeting there will be an agenda item for the Board to consider the ASC Resolution. Smith stated that a notice of the ASC Resolution will be mailed to all taxpayer electors of Woodmoor.

VIII. **Old Business:** None

IX. **New Business:**

1. **Consider Resolution 12-03 Calling for the 2012 Regular Special District Election.** Smith asked the Board to consider Resolution 12-03. Smith explained that this Resolution needs to be in place for the 2012 Special Board Election.

Motion:

It was moved by Director Courrau, duly seconded by Director Wyss and unanimously passed that the Board adopt Resolution 12-03.

XII. **Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 2:31 p.m.

Respectfully Submitted,



James Taylor, Secretary