

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on April 14, 2011 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:

Director Town
Director Taylor
Director Wyss
Director Whitelaw
Director Courrau

Manager: Jessie J. Shaffer
Ass't. Manager: Randy Gillette
Attorney: Erin Smith
Consulting Engineer: Mike Rothberg

Secretary: Marsha Howland

Visitors: Walraven Ketellapper – Stillwater Resources
Candice Hitt – Our Community News
Zach Collins – Woodmoor Water and Sanitation District

I. **Call to Order:**

President Town called the meeting to order at 1:00 p.m.

II. **Reading of the Minutes:**

Copies of the March 10, 2011 meeting minutes of the Woodmoor Water and Sanitation District were provided to each director. It was moved, duly seconded and unanimously passed that the minutes be approved.

Motion:

It was moved by Director Wyss, duly seconded by Director Taylor and unanimously passed that Item 9 and Item 11 be removed from the agenda.

III. **Financial Report:**

Wyss stated that he had reviewed the Financial Report and had no comments. It was moved, duly seconded, and unanimously passed that the Financial Report be accepted.

IV. **Public Discussion:**

1. There was no one who wished to appear before the Board.

V. **Joint Use Committee (JUC) Report:**

Whitelaw reported that:

1. The majority of the JUC meeting was on the subject of the nitrogen and phosphorus EPA standards. Whitelaw stated that Woodmoor needs to go on record to appeal these standards. Shaffer distributed to the Board a preliminary House Joint Resolution, a copy of which is attached hereto. Shaffer understands this Resolution will be introduced by El Paso County Representative Marsha Looper at the State Capital. This Resolution should bring awareness to the Legislators as to what Colorado's position with the EPA should be. Shaffer stated that Water Congress has confirmed their support to this Resolution. Rothberg stated that they are starting a study to define what the operating cost will be at the treatment plant to meet the criteria of the EPA standards. Gillette commented that the regulation will be submitted to the State in draft form in November, 2011. Once the regulation is submitted, it is extremely difficult to make changes. Therefore, entities need to submit letters and resolutions to the State before November, 2011. Courrau suggested that Woodmoor should include Colorado State Representative Amy Stephens in all correspondence. Shaffer stated that Amy Stephens is aware of the problem, and Woodmoor should include her. Shaffer and Smith will present both a letter and Resolution in draft form for Board review at the next meeting.

VI. **Manager's Report:**

Shaffer reviewed the Manager's Report dated April 14, 2011, a copy of which is attached hereto.

1. **Pikes Peak Regional Water Authority (PPRWA):** Shaffer reported that Woodmoor is officially a member of the Pikes Peak Regional Water Authority. The PPRWA projects are as follows:
 2.
 - A. **Super Ditch Project – Legislature Research:** The PPRWA is moving forward with objectives relative to the Super Ditch project. Shaffer commented on the Super Ditch House Bill 1068, which was proposed this year. This bill would allow the State Engineer versus the Water Court to approve water transfer agreements to export water. The bill also requested a 40 year term with an extension of another 40 years. Shaffer reported that this bill was not well received in Water Congress and has been pulled. Shaffer stated that they are researching a larger stakeholder process in order to help Super Ditch with new legislature research.
 - B. **Flaming Gorge Task Force Assessment:** Shaffer reported that the PPRWA is still moving forward on this project. Gary Barber proposed a study to decide whether or not a task force similar to the one used for the Fountain Creek Watershed Flood Control and Greenway

District would be a better process for developing Colorado River Water Rites Entitlements for Flaming Gorge. Shaffer expects to have draft results next summer.

3. **Operations – Gillette:** Gillette reported that March was a good month. We are still on ground water. We are putting approximately two acre feet per day into Woodmoor Lake through the exchange. Gillette expects to go on surface water at the end of May. Gillette is tracking our wastewater flows versus water actually sold, for March we were at a 2% difference.
4. **Source Water Protection Plan:** Gillette asked if everybody had received their invitation to the source water protection plan meeting set for April 21st at 10:00 a.m. The meeting will be held in the Woodmoor Water and Sanitation District No. 1's conference room. Gillette also stated that he has posted the water conservation plan on Woodmoor's website. This is a tool he is using to get the public's feedback. Also on the website is Woodmoor's summer water use program that goes into effect June 1st. Last month the Board suggested putting the Tip of the Month on the website; this module will be added shortly. Shaffer also reported that we have put several forms such as Tap Applications, and Water and Sewer User Fees on the website. We are also working on posting our policies and regulations to the site.
5. **Construction:** Gillette reported that we have one construction project on Higby Road. We are in the process of replacing the sewer liners. Gillette also reported that Wells 10 and 16 are out for repair and maintenance. They should be back on-line in May, 2011.
6. **Other Topics:**
 - A. **Financial Report Format:** Shaffer reported that we will change the financial reports showing a new target % for each month. This change will be reflected on April, 2011 financial reports.
 - B. **Board Packets:** The Board decided to receive their board packets by e-mail. Smith cautioned the Board to respond only to Shaffer regarding e-mail. This change will take effect next month.
 - C. **2011 Poster Program:** Zach Collins reported that our poster program this year was very successful. The theme was Be Water Wise. Collins reported we had three schools, K-5, who participated. The 1st place prize was a backpack, water bottle, stickers, and also a growth chart. 2nd place received a backpack, and stickers, 3rd place received stickers. All the kids received a participation prize for entering the contest. The winning posters are displayed in Woodmoor's front office, also on our website.
 - D. **NSF Check Policy:** Shaffer reported that he was working with Erin and Marsha to update our current NSF check policy. A proposal of this policy will be presented to the Board shortly.

VII. Special Reports and Subjects:

1. **Engineer's Report:** Nothing to report.
2. **Attorney's Report:** Nothing to report.

VIII. Old Business:

1. Survey: Gillette reported that we had approximately 18% return on the survey. Per Bill Ray, this is a very good turn-out. The tabulation of the responses will be the next step. Gillette, Shaffer and Bill Ray will be working on the open-ended questions. All the results should be on the web-site in the next few weeks.

VIII. New Business:

There was no other New Business to come before the Board at this time

1. **Executive Session:**

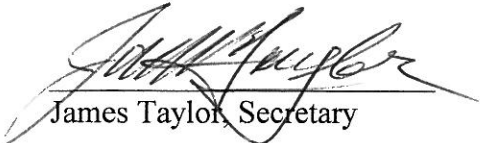
It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to Section 24-6-402(4)(a), C.R.S., for "discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest"; and pursuant to Section 24-6-402(4)(e) C.R.S., "Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations, and instructing negotiators" all related to property including but not limited to water and storage rights and to water related services contracts. The Executive Session commenced at 2:19 p.m. The Board returned to Regular Session at 4:07 p.m.

It was noted that Director Taylor left the Executive Session at 3:15 p.m.

XI. Adjournment:

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 4:09 p.m.

Respectfully Submitted,


James Taylor, Secretary