

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on July 8, 2010 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:

Director Hacker
Director Town
Director Wyss

Manager: Jessie J. Shaffer
Ass't. Manager: Randy Gillette
Attorney: Erin Smith
Consulting Engineer: Steve Tamburini
Secretary: Hope Winkler
Visitors: Harriet Halbig – OCN

I. **Call to Order:**

President Town called the meeting to order at 1:04 p.m. It was moved, duly seconded and unanimously passed that the absences of Directors Courrau and Whitelaw be excused.

II. **Reading of the Minutes:**

Copies of the June 14, 2010 meeting minutes of the Woodmoor Water and Sanitation District were provided to each director. It was noted that Section IX Paragraph #1, sentence 4 which reads in part "The letter requested WED, LLC to show cause..." should be deleted. It was moved, duly seconded and unanimously passed that the minutes be approved as corrected.

III. **Financial Report:**

Wyss stated that he had reviewed the Financial Report. He stated that water sales are down due to the wet and cool weather in May. It was moved, duly seconded, and unanimously passed that the Financial Report be accepted.

IV. **Public Discussion:**

1. There was no one present from the public who wished to speak.

V. **Joint Use Committee (JUC) Report:**

Hacker reported that:

1. The JUC meeting is out of synch and will not take place until next Tuesday.

VI. Manager's Report:

Shaffer reviewed the Manager's Report dated July 8, 2010, a copy of which is attached hereto.

1. **Pikes Peak Regional Water Authority (PPRWA):** Shaffer said that he had not yet had the check cut to join the Colorado/Wyoming Flaming Gorge Coalition. An intergovernmental agreement under the PPRWA umbrella is needed. Donala Water and Sanitation also needs to make an official and legal transfer of their membership to the PPRWA. Shaffer also stated that Kip Peterson had resigned from Cherokee Water and Sanitation, from the PPRWA and also from the El Paso County Water Authority (EPCWA). Shaffer reviewed a draft letter to the Colorado Water Conservation Board (CWCB) in regard to the Colorado River Water Availability Study. The letter comments on the study's believability and utility for future planning. Only 60 years of stream data flow was used. There is a question as to the methodology used to obtain the given results. With this letter giving comments, the District will be on record.
2. **EL Paso County Water Authority:** There is no agreement to date as to the future of the EPCWA. Some members think it is of some value and others don't.
3. **Public Relations:** There were a couple of Pueblo Chieftain articles that do not paint the District in a very good light – which was expected. The District Website has a news section and there is no need to respond at this time. The District sent out a bill stuffer in last month's billing.
4. **Financial Advisor:** Shaffer obtained two quotes and BLX (James Manire) was the low bidder. Shaffer interviewed him and thinks that he is knowledgeable. After discussion, it was moved, duly seconded and unanimously passed that the authorize the District to enter into a contract with BLX to assist the District in planning for its capital needs with respect to future water acquisition and system development expenditures.
5. **Operations: Randy Gillette:** Gillette reported that the billed VS pumped was 109% (high this month – low last month) because of the issue of when meters are read. To date, the year's average is 94%. There was a substantial leak on Deer Creek. Staff had to drive the District in order to find it. The break was under a culvert and the amount of water lost was approximately 400,000 gallons. Ductile pipe had a 5 foot split. The line was 14 feet deep, which is too deep for our equipment and safety so Redline Pipe, who had equipment on site, did the repair. A Riverglen service also had a leak and the District lost about 125,000 gallons of water. Lake Woodmoor's water elevation is 7095 which is a 1 ½ foot drop from last month. 47 acre feet of water came out of the exchange into the lake. South treatment plant is processing about 1050 gpm of which 800 is surface water. Zach Collins passed his test and is now a Certified Engineer.
6. **Subdivision Update:** No new subdivisions to report at this time.
7. **Construction:** Gillette said that quotes have been received for the Lake Pump Station variable feed drive. The White Fawn/Deer Creek Project is all but finished. Paving and seeding has been done.

Gillette said that the District is discussing with Bishop-Brogden whether the lowering of Well 18 can be put off a year or so.

8. **Well 22 Well Site:** The boundary line adjustment is still being worked on.
9. **Bank Midwest** – A rewrite of the Misty Acres Supplemental Water Agreement is under way. The District will benefit from the revision.
10. **Sewer Rates Model:** The current sewer rate model is unable to track and predict sewer use income. thc is also looking into sewer rates – doing some fine tuning.
11. **Mid-Year Budget Update:** Shaffer stated that the Mid-Year Budget Update will be presented at the August meeting. Since there will be a budget amendment coming, the meeting must be noticed and Smith will take care of that.

VII. **Special Reports and Subjects:**

1. **Engineer's Report:** Tamburini said there was nothing other than Executive Session.
2. **Attorney's Report:** Smith said that the El Paso County Clerk's office will be asking if there will be a ballot question for the November Election. She will reply "yes" to keep the door open.

VIII. **Old Business:**

There was no other Old Business to come before the Board at this time.

IX. **New Business:**

1. President Town called for a five minute break from 2:10 to 2:17 p.m.
2. Director Hacker announced that they have purchased a house in Oklahoma City and submitted a letter of resignation effective July 22, 2010. The Board of Directors accepted her resignation with regret as of July 22, 2010.
3. Shaffer asked for a Special Meeting. The Board set the meeting for 8:30 a.m. on Friday July 16, 2010.

Executive Session:


It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to Section 24-6-402(4)(a), C.R.S., for "discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest"; and pursuant to Section 24-6-402(4)(e) C.R.S., "Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators" all related to property including but not limited to water and storage rights. The Executive Session commenced at 2:18 p.m. The Board returned to Regular Session at 3:32 p.m.

It was determined that no actions had taken place while in Executive Session.

X. **Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 3:35 p.m.

Respectfully Submitted,



Elizabeth Hacker, Secretary