

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on July 16, 2009 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:

Director Nasser
Director Town
Director Wyss

Manager: Jessie J. Shaffer
Ass't. Manager: Randy Gillette
Attorney: Erin Smith
Consulting Engineer: Mike Rothberg

Secretary: Hope Winkler

Visitors: Harriet Halbig – OCN
Zach Collins – WWSD Staff

I. **Call to Order:**

President Nasser called the meeting to order at 1:00 p.m. It was moved, duly seconded, and unanimously passed that the absences of Directors Hacker and Whitelaw be excused.

II. **Reading of the Minutes:**

Copies of the June 11, 2009 meeting minutes of the Woodmoor Water and Sanitation District were provided to each director. It was moved, duly seconded and unanimously passed that the minutes be approved.

III. **Financial Report:**

Wyss reviewed the June, 2009 financial reports. It was moved, duly seconded, and unanimously passed that they be accepted.

IV. **Public Discussion:**

There was no one from the public who desired to speak.

V. **Joint Use Committee (JUC) Report:**

Town reported that:

1. Tad Foster attended the meeting and gave a status update on copper compliance and new standards. A copy of his summary "Copper noncompliance and new standards" dated July 14, 2009 is attached hereto.
2. The wastewater plant's discharge permit must be renewed in December of 2009. A copy of the application is available for review.
3. 390 tons of sludge have been removed and the project should be finished soon.
4. Review of the AJUA is ongoing.

VI. Manager's Report:

Shaffer reviewed the Manager's Report dated July 16, 2009, a copy of which is attached hereto.

1. **Pikes Peak Regional Water Authority (PPRWA):** Shaffer said that presentations had been given to Colorado Springs Utilities (CSU) UPAC Committee. UPAC asked if the PPRWA had any preferences as to what the UPAC could or should recommend. Shaffer said that at least they are listening.
2. **Operations: Randy Gillette:** Gillette reported that Pumped Water VS Billed for May was 99%. Meter reading stretched out over several extra days. National Meter was helping to read to see why reading is so slow. The well pumps were read at the end of the month as usual so a lesser water sale will register next month. Staff has switched water production to all surface water. The only wells now running are Dawson wells. The wells pumping to the lake have been shut off. The lake surface level will now lower slightly as irrigation water is used. The lake surface is currently 7094.3 which is about 4 feet from operating level. JD Shivers is working on the camera van and through June had inspected 38,000'. He is doing a marvelous job. The inspection time is well worth the effort. A 90 degree elbow was found in an 8" main among other things. Ten manholes have been rehabbed this summer. Three zones are complete for cleaning out of five total zones.
3. **Construction:** Gillette said that the two sewer replacement projects have been bid. Both a base design and an alternate design were bid. \$436,000 was budgeted for the projects and the low base bid was \$310,138; the low alternate bid was \$319,218. Twin Peaks Utilities and Infrastructure, Inc. was the apparent low bidder. Completion is scheduled for November 6, 2009. Smith requested an Executive Session to give advice on the base bid route as opposed to the alternate bid route.
4. **Subdivision Update:** Nothing happening at this time.
5. **Intergovernmental Agreement with Monument Sanitation District:** The IGA with Monument Sanitation District regarding Wakonda Hills has been completed and the check has been received. A copy of the agreement is attached hereto.
6. **Colorado Lakeshore Holdings Agreement:** The agreement was finalized and signed yesterday. The reimbursement check in the amount of \$10,000 has been received.
7. **Cover Colorado Assessment:** The Cover Colorado Assessment for the year of 2009 (per health insurance covered employee) was a single assessment and not a monthly assessment as previously thought. The State is capable of assessing twice per year.

VII. Special Reports and Subjects:

1. **Engineer's Report:** Rothberg said he had nothing other than Executive Session material.

2. **Attorney's Report:** Smith said she had Executive Session information only.

VIII. **Old Business:**

1. There was no other Old Business to come before the Board at this time.

IX. **New Business:**

Executive Session:


It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to Section 24-6-402(4)(b), C.R.S., for conference with general counsel on specific legal questions related to the White Fawn/Woodmoor Dr. sewer rehabilitation project. The Executive session commenced at 1.30 p.m. The Board returned to Regular Session at 1:39 p.m.

It was moved, duly seconded and unanimously passed that the contract for the White Fawn/Woodmoor Dr. and Deer Creek sewer replacement projects be awarded to Twin Peaks Utilities and Infrastructure, Inc. for the base design in the amount of \$310,138 and; that, if necessary, a contingency of 10% also be authorized and; that the President be authorized to execute all necessary related documents.

XI. **Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 1:42 p.m.

Respectfully Submitted,



Barrie Town, Secretary