

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on August 13, 2009 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:

Director Hacker
Director Nasser
Director Town
Director Whitelaw
Director Wyss

Manager: Jessie J. Shaffer
Ass't. Manager: Randy Gillette
Attorney: Erin Smith
Consulting Engineer: Mike Rothberg

Secretary: Hope Winkler

Visitors: Harriet Halbig – OCN
Walraven Ketellapper – Stillwater Resources and Investments

I. **Call to Order:**

President Nasser called the meeting to order at 1:00 p.m.

II. **Reading of the Minutes:**

Copies of the July 16, 2009 meeting minutes of the Woodmoor Water and Sanitation District were provided to each director. It was moved, duly seconded and unanimously passed that the minutes be approved.

III. **Financial Report:**

Wyss reviewed the July, 2009 financial reports. He noted that due to regular rains in the summer months, water use fees will be short of budget. Due to lack of construction, tap fee income will also be short of budget. It was moved, duly seconded, and unanimously passed that the Financial Report be accepted.

IV. **Public Discussion:**

There was no one from the public who desired to speak.

V. **Joint Use Committee (JUC) Report:**

Whitelaw reported that:

1. The Discharge Monitoring Report (DMR) showed all testing to be within State limits.
2. Two large copper spikes came into the plant in July from the North Woodmoor Outfall Line. Woodmoor has no idea why. Home Depot is still stocking copper sulfate for root removal in sewer lines.
3. 3,000,000 gallons of sludge were hauled. The JUC is looking into hauling sludge every three years instead of every 2 years. Rothberg informed the WWSD Board that according to State regulations, it is mandatory that sludge be stored for no more than two years.
4. Review and revision of the AJUA is ongoing. Nasser stated that he will attend JUC Meetings only until that exercise is finished because he will then have achieved his original goal.

VI. **Manager's Report:**

Shaffer reviewed the Manager's Report dated August 13, 2009, a copy of which is attached hereto.

1. **Pikes Peak Regional Water Authority (PPRWA):** Shaffer said that a presentation had been given to Colorado Springs Utilities (CSU) UPAC Committee by a Denver Representative. The representative explained how the Denver coalition works (three separate types of contracts). There is a PPRWA meeting next Wednesday and the Super Ditch project will be discussed. The El Paso County Water Authority is postponing meetings until after the UPAC process is complete.
2. **Operations: Randy Gillette:** Gillette reported that Pumped Water VS Billed for July was 86%. Meter reading stretched out over several extra days in June leaving short those days for billing. National Meter was helping to read to see why reading is so slow. The meter people have been very responsive. All water production was switched to surface water on July 1, 2009. 1,000 gallons per minute are running through the water treatment plant out of the lake. The Monument Creek Exchange is basically drying up for the present. Staff coordinated manhole raising with El Paso County as the county paved roads this summer. There was a service break on Sunday night and a main line leak on Monday night. Staff was out working most of both nights.
3. **Construction:** Gillette said that the two sewer replacement projects' pre-construction meeting was held on August 6th. The contractor was late with the paperwork but seemed to be organized after that. Mobilization will start on August 20th. An upgrade to the Monument Creek Exchange pumping system is planned in order to take advantage of low flows. Gillette said that Zach is doing an outstanding job on construction projects.
4. **Subdivision Update:** There are no new starts. Village Center Phase 3 will be discussed in Executive Session.
5. **Colorado Lakeshore Holdings Agreement:** The agreement was finalized and signed however, one document was left unsigned. That will be rectified.
6. **Well 22 Site Acquisition:** The agreement with the owner is being finalized.

7. **September Board Meeting Date Change:** Shaffer said that he has been invited to a Colorado Springs Utilities tour. It will be a two day affair that Shaffer feels it will be a team-building opportunity. However, the dates conflict with the September Board Meeting and he requested that the Board consider changing the date of the meeting. After discussion, it was moved, duly seconded and unanimously approved that the September Board Meeting be moved to September 3, 2009 at 1:00 p.m. Director Whitelaw will be out of town for the month of September. Director Town will be unable to make a meeting on September 3rd. Town requested that the October Board Meeting date be changed so that he could attend. It was ascertained that the Board would have a quorum on the regular date and the meeting was left as regularly scheduled.

VII. **Special Reports and Subjects:**

1. **Engineer's Report:** Rothberg said he had nothing other than Executive Session material.
2. **Attorney's Report:** Smith said she had Executive Session information only.

VIII. **Old Business:**

1. There was no other Old Business to come before the Board at this time.

IX. **New Business:**

Executive Session:

It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to Section 24-6-402(4)(b), C.R.S., for "conference with general counsel on specific legal questions" related to Board appointments, debrucing and pending litigation; and pursuant to 24-6-402(4)(a), C.R.S., for "discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest"; related to property interests, water rights, storage rights negotiations and Arbor Mountain; and pursuant to Section 24-6-402(4)(e) C.R.S., "Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators" all related to water and storage rights negotiations and water rights impacts and Arbor Mountain. The Executive session commenced at 1.50 p.m. The Board returned to Regular Session at 3:30 p.m.


Contract Extension: It was moved, duly seconded and unanimously passed that, subject to the review of the District's counsel, the brokerage services contract WWSD has with Stillwater Resources and Investments (Walraven Ketellapper) be extended to December 31, 2010.

2010 Board Election: It was noted that Nasser will be term limited and cannot run for re-election in 2010. Directors Hacker and Whitelaw stated that they will run for re-election in 2010.

XI. **Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 3:40 p.m.

Respectfully Submitted,



Barrie Town, Secretary