

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on April 9, 2009 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:

Director Hacker
Director Nasser
Director Town
Director Whitelaw
Director Wyss

Manager: Jessie J. Shaffer
Ass't. Manager: Randy Gillette
Attorney: Erin Smith
Consulting Engineer: Mike Rothberg,
Steve Tamburini

Secretary: Hope Winkler

Visitors: Harriet Halbig – OCN
Zach Collins – WWSD Staff
Pat Hall – Jaspers Hall
Tom Schwab -- Resident

I. **Call to Order:**

President Nasser called the meeting to order at 1:01 p.m.

II. **Reading of the Minutes:**

Copies of the March 12, 2009 meeting minutes of the Woodmoor Water and Sanitation District were provided to each director. It was moved, duly seconded and unanimously passed that the minutes be approved.

III. **Financial Report:**

Wyss reviewed the March, 2009 financial reports. It was moved, duly seconded, and unanimously passed that they be accepted.

2008 Audit:

Pat Hall of Jaspers Hall reviewed the 2008 Audit. The first page of the audit describes the financial statements that were audited. The District was given a “clean unqualified” opinion. That means the statements were presented in a fair manner and indicates clean accounting

practices. He complimented Winkler. It was moved, duly accepted and unanimously passed that the 2008 Audit be accepted.

IV. **Public Discussion:**

There was no one from the public who desired to speak.

V. **Joint Use Committee (JUC) Report:**

Nasser reported that:

1. The JUC Meeting is out of synch and will take place next week.

VI. **Manager's Report:**

Shaffer reviewed the Manager's Report dated April 9, 2009, a copy of which is attached hereto.

1. **Pikes Peak Regional Water Authority (PPRWA):** A 1041 Permit is in the process of being submitted for the Southern Delivery System for Colorado Springs Utilities. General discussion took place relative to developing a process to engage Colorado Springs Utilities and convince them to let the PPRWA take part in the Southern Delivery System.
2. **Operations: Randy Gillette:** Gillette reported that Well 11 is on line with all new cable and 40% new pipe. The contractor paid to retrieve and to check out the pump and also shared in the pipe cost. The well was chemically cleaned and is currently rated for 200 gallons per minute. Gillette said that the District is on target for Lake Woodmoor refilling. In March 40.7 a/f came from the WWSD wells and 58 a/f came from the Monument Creek Exchange. The Monument Creek Exchange is doing well and is producing 932 gallons per minute when the stream is running.
3. **Certifications:** Gillette reported that Robert Lewis and JD Shivvers passed their "C" Certification.
4. **Construction:** Weather has been a problem for the contractor on the Cam Outlet Repair. They will complete topsoil placement, etc. when weather permits. The District has not yet issued a notice to proceed on the Lake Woodmoor Pump Back Project. The toe drain flows don't seem to warrant it at this point. Currently we are waiting for the dam to re-saturate and the lake to fill. A decision as to whether or not to proceed with the project will be made at that point.
5. **Subdivision Update:** A preliminary replat has been received for Village Center IV. It looks to be 50% residential and 50% commercial.
6. **New Employee:** Shaffer introduced Zackary Collins who will be the District's new Engineering Technician.

VII. **Special Reports and Subjects:**

1. **Engineer's Report:** Rothberg said he had nothing other than Executive Session material.
2. **Attorney's Report:** Smith distributed and reviewed Resolution 09-03 Adoption of Identity Theft Prevention Program. After discussion, it was moved, duly seconded, and unanimously passed that Resolution 09-03 be approved and that Jessie Shaffer be appointed Fact Act Officer. Smith said that

an annual filing must be made (Compliance Statement) and that she would “put a flag” on her computer.

VIII. **Old Business:**

1. There was no other Old Business to come before the Board at this time.

IX. **New Business:**

Executive Session:

It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to 24-6-402(4)(e) C.R.S., “Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators” in regard to water resources, a land transaction and Colorado Lakeshore Holdings agreement. The Executive session commenced at 1:45 p.m. The Board returned to Regular Session at 2:10 p.m.


Due to some time conflicts, it was the consensus that the May Board Meeting should be moved to May 21, 2009 at 1:00 p.m.

It was moved, duly seconded, and unanimously passed that the Board approve the agreement with Colorado Lakeshore Holdings and authorize the President to sign it.

XI. **Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 2:12 p.m.

Respectfully Submitted,



Barrie Town, Secretary